



**CHAPEL HILL ACADEMY BOARD OF TRUSTEES
Wednesday, January 17, 2024, 12:00p.m., in-person
Regular Board Meeting Minutes**

CHA Board Members Present:

Joni Horton	Erma Lee, President	Judy Needham
Pam Pigman	Tony Pompa	Robin Reed

CHA Board Members Absent:

Joe Breedlove	Pamela Gilchrist	
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Lena Pope Staff Members and Visitors:

Ashley Elgin	Robert Ramirez	Todd Tudor
Victoria Sendejo	D’Ann Spraggins	

The meeting was called to order at 12:07 p.m. by Erma Lee, President, with a quorum present.

Mission Moment

Madison Bukovich, the music teacher at CHA gave an overview of the music program, including the music performances held on Veteran’s Day and during the holiday season.

Minutes of October 18, 2023

The minutes of October 18, 2023 were distributed prior to the meeting. Erma Lee asked for corrections to the minutes. No corrections offered. The minutes were accepted as distributed.

Public Comment

The 2022-2023 Texas Academic Performance Report was reviewed and presented for public comment. There was no public comment.

Fiscal Report

Todd Tudor, CFO, reviewed the December 31, 2023 financial statements which show a deficit of (\$88,924), which is (\$84,052) unfavorable to the budget. Tony Pompa made a motion to accept the December 31, 2023 financial statements as presented. Robin Reed seconded the motion and the motion passed unanimously.

Todd Tudor, CFO, reviewed the charter school portion of the Lena Pope FY23 audit report draft. Following discussion, Judy Needham made a motion to accept the draft audit report as presented. Pam Pigman seconded the motion and the motion passed unanimously.

The Federal Grant Funding Summary, including ESSER III, Title I, Title II, and Title IV funds awarded.

TEA Non-Expansion Amendment

The proposed Board Resolution to approve and recommend to the Lena Pope Home, Inc. Board of Directors, the charter holder, the Texas Education Agency Non-Expansion Amendment to modify the organization charter and administrative structure to appoint the current Chief of Education Services as Superintendent, who will report directly to the Chief Executive Officer of Lena Pope Home, Inc., the charter holder. Tony Pompa made a motion to approve the Charter School Board of Trustees Resolution as presented. Robin Reed seconded the motion and the motion passed unanimously.

Equity Among Campuses Policy

The Equity Among Campuses Policy was reviewed and presented for approval. Joni Horton made a motion to approve the Equity Among Campuses Policy as presented. Pam Pigman seconded the motion and the motion passed unanimously.

Intruder Audit Findings

The findings of the Intruder Audit, conducted by the Region 11 Education Service Center in November 2023 was reviewed. The CHA Board of Trustees acknowledged receiving the Intruder Audit findings.

Report from Superintendent and Chief of Education Services

Ashley Elgin, Superintendent and Victoria Sendejo, Chief of Education Services reported the current enrollment for the 2023-2024 school year is 525, with an enrollment goal of 550. The third six weeks metrics were reviewed, including attendance, referrals to Lena Pope and CPS, number of students/families receiving crisis intervention, families receiving financial aid, in and out of school suspensions, and meals provided. Current staffing for the 2023-2024 school year includes 3 open positions and 2 positions currently in process with Human Resources.

Executive Session

There was no Executive Session.

With no further business the meeting was adjourned at 1:22 p.m.