



**CHAPEL HILL ACADEMY BOARD OF TRUSTEES
REGULAR BOARD MEETING
WEDNESDAY, JUNE 21, 2023**

The Board of Trustees of Chapel Hill Academy met on Wednesday, June 21, 2023, at noon in person at CHA.

CHA Board Members attending:

Joe Breedlove	Pamela Gilchrist	Joni Horton
Erma Lee, President	Pam Pigman	Robin Reed via Zoom
Corey Scott		

CHA Board Members absence:

Alex Armstrong	Tony Pompa	
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Lena Pope staff and visitors:

Ashley Elgin	Shnease Webb	Todd Tudor
Victoria Sendejo	Robert Ramirez	D’Ann Spraggins

The meeting was called to order at 12:08 p.m. by Pam Pigman, Vice-President, with a quorum present.

Mission Moment

Victoria Sendejo, Chief of Education Services, gave a recap of end of the school year events including Field Day, Teach Like a Pirate, and 8th Grade Graduation. One of the 8th grade graduates was the first ELC student that transferred to CHA.

Minutes of April 19, 2023

The minutes of April 19, 2023 were distributed prior to the meeting. Erma Lee asked for corrections to the minutes. No corrections offered. The minutes were accepted as distributed.

Public Comment

There was no public comment.

Report from Superintendent and Chief of Education Services

Victoria Sendejo, Chief of Education Services reviewed 2022-2023 end of the school year enrollment, attendance, and academic performance. The current enrollment for the 2023-2024 school year is 499, with an enrollment goal of 555. The Advancement team will initiate an aggressive marketing campaign. Current staffing for the 2023-2024 school year includes 9 open positions and 7 positions currently in process with Human Resources. The 2023 STAAR Early Guidance results were reviewed. TEA will release final test results in August 2023.

Approve ESC Region XI Contract

Pam Pigman made a motion to approve the contract with the Education Service Center Region 11 for the 2023-2024 school year as presented. Joni Horton seconded the motion and the motion passed unanimously.

Approve Allotment & TEKS Certification Form

Joni Horton made a motion to approve the Allotment & TEKS Certification form for the 2023-2024 school year. Pam Pigman seconded the motion and the motion passed unanimously.

Approve 2023-2024 Student/Family Handbook

Joni Horton made a motion to approve the 2023-2024 Student/Family Handbook, pending the addition of clear plastic water bottles under School and Personal Property and AI writing software under Unacceptable and Inappropriate Use of Technology Resources. Joe Breedlove seconded the motion and the motion passed unanimously.

Fiscal Report

Todd Tudor, CFO, reviewed the May 31, 2023 financial statements which show a deficit of (\$136,348), which is (\$139) unfavorable to the budget. Pam Pigman made a motion to accept the May 31, 2023 financial statements as presented. Joni Horton seconded the motion and the motion passed unanimously.

The FY24 preliminary budget was reviewed. The proposed spending plan for ESSER III funds was reviewed. The 2023-2024 plan for the Title/ESSA funds, based on the needs assessment and campus improvement plan, as well as the summary of federal grants awarded, were reviewed. The investment strategy and interest earned on CD's was reviewed, demonstrating an average gain of 4.61%.

Executive Session

There was no Executive Session held.

With no further business the meeting was adjourned at 1:13 p.m.