



**CHAPEL HILL ACADEMY BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
WEDNESDAY, OCTOBER 18, 2023**

The Board of Trustees of Chapel Hill Academy met on Wednesday, October 18, 2023, at noon at CHA.

CHA Board Members attending:

Joe Breedlove	Pamela Gilchrist	Joni Horton
Erma Lee, President	Pam Pigman	

CHA Board Members absence:

Tony Pompa	Robin Reed	
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Lena Pope staff and visitors:

Ashley Elgin	Shnease Webb	Robert Ramirez
Todd Tudor	Victoria Sendejo	D'Ann Spraggins

The meeting was called to order at 12:11 p.m. by Erma Lee, President, with a quorum present.

**Mission Moment**

Ashley Elgin, Superintendent, talked about ways Lena Pope programs and staff are fulfilling the mission of Lena Pope and meeting the needs of the community, as exemplified by a CHA student who is commuting from Dallas to CHA, due to the academic and environmental fit for the family. Additionally, wrap around services continue to set our services apart as demonstrated by clinical support being offered to the mother of a CHA student whose fiancé was killed.

**Minutes of August 16, 2023**

The minutes of August 16, 2023 were distributed prior to the meeting. Erma Lee asked for corrections to the minutes. No corrections offered. The minutes were accepted as distributed.

**Public Comment**

There was no public comment.

**Election of Officers and Oath of Office**

Pam Pigman nominated Erma Lee to be President of the Chapel Hill Academy Board of Trustees. Joe Breedlove seconded the motion and the motion passed unanimously. Joni Horton nominated Pamela Pigman to be Vice-President of the Chapel Hill Academy Board of Trustees. Pamela Gilchrist seconded the motion and the motion passed unanimously. Joe Breedlove nominated Judy Needham as a member of the Chapel Hill Academy Board of Trustees. Pam

Pigman seconded the motion and the motion passed unanimously. The Oath of Office was recited.

### **Approve Revisions to 2023-2024 Student/Family Handbook**

An addition to the 2023-2024 Student/Family Handbook was made to include a section on Head Lice. Joni Horton made a motion to approve the addition to the 2023-2024 Student/Family Handbook. Pam Pigman seconded the motion and the motion passed unanimously.

### **Approve Multi-Hazard Emergency Operations Plan**

The Multi-Hazard Emergency Operations plan was distributed to the board prior to the meeting. Joe Breedlove made a motion to approve the Multi-Hazard Emergency Operations Plan as presented. Pamela Gilchrist seconded the motion and the motion passed unanimously.

### **CHA Policy Revisions and Additions**

Revisions to the Special Education policy PG-6.7, Children Who Transfer, was distributed to the board prior to the meeting. Joni Horton made a motion to approve the revised Special Education policy PG-6.7, Children Who Transfer as presented. Pam Pigman seconded the motion and the motion passed unanimously.

The board discussed Senate Bill 763 which allows a school district to employ chaplains or accept chaplains as volunteers to provide student support, services, and/or programs as assigned by the school board. The chaplain employee or volunteer is not required to be certified as such. Joni Horton made a motion to deny Senate Bill 763 and not allow Chapel Hill Academy to employ chaplains or accept chaplains as volunteers. Pam Pigman seconded the motion. Erma Lee voted in the affirmative. Joe Breedlove voted in the affirmative. Pamela Gilchrist voted in the affirmative. Joni Horton voted in the affirmative. Pam Pigman voted in the affirmative. The motion passed unanimously.

### **Fiscal Report**

Todd Tudor, CFO, reviewed the September 30, 2023 financial statements which show a surplus of \$1,269, which is \$43,679 favorable to the budget. Pam Pigman made a motion to accept the September 30, 2023 financial statements as presented. Joe Breedlove seconded the motion and the motion passed unanimously.

An amendment to the FY24 budget is not needed at this time. There was no discussion.

Todd Tudor, CFP, reviewed the proposed spending plan for ESSER III funds. The 2023-2024 plan for the Title/ESSA funds, based on the needs assessment and campus improvement plan, as well as the summary of federal grants awarded, were reviewed.

### **Executive Session**

There was no Executive Session.

**Report from Superintendent and Chief of Education Services**

Ashley Elgin, Superintendent and Victoria Sendejo, Chief of Education Services reported the current enrollment for the 2023-2024 school year is 542, with an enrollment goal of 550. The first six weeks metrics were reviewed, showing 99% of students passing all core subject. 80% and 92% of students are earning 80% or above in Math and Reading, respectively. Current staffing for the 2023-2024 school year includes 3 positions currently in process with Human Resources. There are no open positions.

With no further business the meeting was adjourned at 1:18 p.m.