



**CHAPEL HILL ACADEMY BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
WEDNESDAY, APRIL 19, 2023**

The Board of Trustees of Chapel Hill Academy met on Wednesday, April 19, 2023, at noon in person at CHA.

CHA Board Members attending:

|                  |             |            |
|------------------|-------------|------------|
| Pamela Gilchrist | Joni Horton | Erma Lee   |
| Pamela Pigman    | Tony Pompa  | Robin Reed |

CHA Board Members absence:

|                |               |  |
|----------------|---------------|--|
| Alex Armstrong | Joe Breedlove |  |
|----------------|---------------|--|

Lena Pope staff and visitors:

|                  |                 |            |
|------------------|-----------------|------------|
| Ashley Elgin     | Shnease Webb    | Todd Tudor |
| Victoria Sendejo | D'Ann Spraggins |            |

The meeting was called to order at 12:06 p.m. with a quorum present. The order of agenda items was modified to allow for voting items to be reviewed with a quorum present.

**Minutes of January 18, 2023**

The minutes of January 18, 2023 were distributed prior to the meeting. Erma Lee asked for corrections to the minutes. No corrections offered. The minutes were accepted as distributed.

**Public Comment**

There was no public comment.

**Report from Superintendent and Chief of Education Services**

Victoria Sendejo, Chief of Education Services reviewed the 2023-2024 school year calendars. There is one calendar for Teachers, BI's, Specialists, Medical, and Enrollment staff. A separate calendar is for Administration and Office Support staff who work through the summer. An error was noted on the Administration and Office Support calendar with a third Winter Break on there. Pam Pigman made a motion to accept the 2023-2024 school year calendars with the correction made on the Administration and Office Support calendar. Joni Horton seconded the motion and the motion passed unanimously.

Tony Pompa made a motion to approve a waiver for 2 missed instructional days for the current school year due to inclement weather in February and a waiver for 4 staff development days and 2 early release days for the 2023-2024 school year. Pam Pigman seconded the motion and the motion passed unanimously.

### **Fiscal Report**

Todd Tudor, CFO, reviewed the March 31, 2023 financial statements which show a deficit of (\$132,716), which is \$22,432 favorable to the budget. Joni Horton made a motion to accept the March 31, 2023 financial statements as presented. Tony Pompa seconded the motion and the motion passed unanimously.

The CHA staffing plan and preliminary staff salary portion of the FY24 budget were reviewed. The CHA staff salary portion of the FY 24 budget will be presented at the Finance and Full Board meetings for approval.

### **Report from Superintendent and Chief of Education Services (cont'd)**

Ashley Elgin, Superintendent and Victoria Sendejo, Chief of Education Services reviewed the following:

- Current school year enrollment is 660, including 5 students in the ELC Pre-K.
- Fourth 6-weeks performance shows a 96% passing rate for all core subjects and 70% with 80% or more in Math and Reading. Average daily attendance (ADA) is 93.9%
- 2023-2024 school year enrollment is 677 with an anticipated ADA of 610. The enrollment goal is 692 with an anticipated ADA of 622.
- Interim assessment and benchmark scores were reviewed. STAAR testing is April 24<sup>th</sup> – May 5<sup>th</sup>.
- TEA required campus safety improvements were reviewed, including installing Centegix (a badge operated emergency system), bullet resistant film for windows, pull-down shades for classrooms, and reinforced fencing.
- Class schedule change for school year 2023-2024, which will allow students to attend core classes in the morning and additional support services and enrichment classes in the afternoon on Fridays. The regular class schedule will be followed Monday-Thursday.

### **School Grievances Update**

Ashley Elgin, Superintendent, gave an update on the status of the two grievances against CHA administration.

### **Mission Moment**

Victoria Sendejo, Chief of Education Services, shared details of the upcoming Teach Like a Pirate Day scheduled for May 23, 2023. Board members are invited to volunteer that day.

### **Executive Session**

There was no Executive Session held.

With no further business the meeting was adjourned at 1:52 p.m.