

DRAFT



**CHAPEL HILL ACADEMY BOARD OF TRUSTEES
REGULAR BOARD MEETING
WEDNESDAY, AUGUST 17, 2022**

The Board of Trustees of Chapel Hill Academy met on Wednesday, August 17, 2022, at noon in person at CHA.

CHA Board Members attending:

Alex Armstrong	Joe Breedlove	Pamela Gilchrist
Pam Pigman	Robin Reed	

CHA Board Members absence:

Joni Horton	Erma Lee	
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Lena Pope staff and visitors:

Ashley Elgin	Shnease Webb	Todd Tudor
Cathy Sheffield	Victoria Sendejo	D'Ann Spraggins
Dr. Ricardo Montalvo		

The meeting was called to order at 12:06 p.m. with a quorum present.

Mission Moment

Victoria Sendejo, Chief of Education Services, showed a video of a 5th grade graduate who is now a contestant on America's Got Talent. She also informed the board there were twenty 5th grade graduates from 2015 that received \$500 scholarships each from CHA for college.

Approval of June 15, 2022 Minutes

Robin Reed made a motion to approve the minutes of the June 15, 2022 meeting as presented. Pam Pigman seconded the motion and the motion passed unanimously.

Public Comment

There was no public comment.

Report from Superintendent and Chief of Education Services

Victoria Sendejo, Chief of Education Services reviewed enrollment and staffing for the 2022-2023 school year. As of August 17, 2022 there are 713 students enrolled. There is currently a waitlist for certain grades. As of August 16, 2022, there are four open positions: Pre-K Teacher, Pre-K Assistant, 5th Grade Teacher, and 7th Grade Math Teacher.

Ashley Elgin, Superintendent, reported CHA received a TEA Charter First rating of “A” for financial integrity. This is the first time CHA has received a score of 100. The 2022 TEA accountability rating is “C”. The scores for the accountability rating were more heavily weighted on percent of improvement versus STAAR scores.

Approve Revised ESC Region 11 Contract

A revised contract with the Education Service Center Region 11 for the 2022-2023 school year was reviewed. Pam Pigman made a motion to approve the revised contract as presented. Alex Armstrong seconded the motion and the motion passed unanimously.

Approve Student/Family Handbook Addendums

Addendums to the 2022-2023 Student/Family Handbook were reviewed. Joe Breedlove made a motion to approve the addendums to the handbook as presented. Alex Armstrong seconded the motion and the motion passed unanimously.

Approve Staff Handbook

The 2022-2023 Staff Handbook was reviewed. Robin Reed made a motion to approve the handbook as presented. Alex Armstrong seconded the motion and the motion passed unanimously.

Safety Audit Acknowledgement

A safety audit of CHA was conducted by the Safety Audit team. The audit findings were submitted to the Texas School Safety Center. The Board of Trustees acknowledged the District Safety Audit (DAR).

Fiscal Report

Todd Tudor, CFO, reviewed the July 31, 2022 financial statements which show a deficit of (\$73,954), which is (\$73,444) unfavorable to the budget. Alex Armstrong made a motion to accept the July 31, 2022 financial statements as presented. Robin Reed seconded the motion and the motion passed unanimously.

FY22 budget amendment was presented and reflects adjustments to general revenue and expenditures, child nutrition, and instructional materials. Amended year end surplus is \$820. Pam Pigman made a motion to accept the FY22 budget amendment as presented. Joe Breedlove seconded the motion and the motion passed unanimously.

The FY23 budget was presented and results in a surplus of \$3,039. Considerations include an increase in state funding as a result of increased enrollment and average daily attendance (ADA), and a 3% - 7% increase in salaries. Robin Reed made a motion to accept the FY23 budget as presented. Pam Pigman seconded the motion and the motion passed unanimously.

Executive Session

There was no Executive Session.

With no further business the meeting was adjourned at 1:37p.m.