



**CHAPEL HILL ACADEMY BOARD OF TRUSTEES
REGULAR BOARD MEETING
WEDNESDAY, October 20, 2021**

The Board of Trustees of Chapel Hill Academy met on Wednesday, October 20, 2021 at noon in person at CHA.

CHA Board Members attending:

Alex Armstrong	Joe Breedlove	Pamela Gilchrist
Joni Horton	Erma Lee	Pam Pigman
Robin Reed		

Lena Pope staff and visitors:

Ashley Elgin	Shnease Webb	Todd Tudor
Victoria Sendejo	Paula Woods	Nancy Burmaster
D’Ann Spraggins		

The meeting was called to order at 12:09 p.m. with a quorum present. There was no public comment or executive session needed. Alex Armstrong made a motion to approve the minutes of the August 18, 2021 meeting as presented. Robin Reed seconded the motion and the motion passed unanimously.

Election of Officers and Oath of Office

Alex Armstrong nominated Erma Lee to be President of the Chapel Hill Academy Board of Trustees. Joe Breedlove seconded the motion and the motion passed unanimously. Alex Armstrong nominated Pam Pigman to be Vice-President of the Chapel Hill Academy Board of Trustees. Robin Reed seconded the motion and the motion passed unanimously. The Lena Pope Board of Directors has approved the appointment of Pamela Gilchrist to the Chapel Hill Academy Board of Trustees and the CHA board accepts this appointment without reservation.

Report from the Charter Management Organization (CMO)

Ashley Elgin, CEO provided report from Phalen Leadership Academies (PLA), the CMO for Chapel Hill Academy, in the absence of Whitney Allison, Interim Regional Director. An overview of Ms. Allison’s position with PLA and her role for Chapel Hill Academy was given.

Report from Principal and Superintendent

Paula Woods, Principal, and Victoria Sendejo, Associate Superintendent, reported on enrollment, staffing, and the 1st six-weeks results. CHA received a 3-year grant from the Texas COVID Learning Acceleration Supports (TCLAS) in the amount \$982,370. The funds will be used for accelerated learning strategic planning, instructional materials, teacher recruitment

support, and before/after school tutoring to address the learning loss due to COVID-19 restrictions.

Fiscal Report

Todd Tudor, CFO, provided update on September 30, 2021 financial statements. Deficit is (\$46,097) which is \$962 favorable to budget due to lower enrollment, attendance, and advanced purchasing of food costs. FY22 budget amendment #1 was presented and reflects decrease in state funding due to lower than budgeted average daily attendance, increase in the Child Nutrition Fund, and increase in Federal Awards due to the receipt of the TCLAS grant. Amended year end surplus is \$3,597. Alex Armstrong made a motion to accept the September 30, 2021 statements and FY22 budget amendment #1 as presented. Pamela Gilchrist seconded the motion and the motion passed unanimously.

With no further business the meeting was adjourned at 1:15 p.m.

The next meeting of the CHA Board of Trustees will be on Wednesday, January 19, 2022.