



**CHAPEL HILL ACADEMY BOARD OF TRUSTEES
REGULAR BOARD MEETING
WEDNESDAY, August 18, 2021**

The Board of Trustees of Chapel Hill Academy met on Wednesday, August 18, 2021 at noon via Zoom.

CHA Board Members attending:

Alex Armstrong	Joe Breedlove	Joni Horton
Erma Lee	Pam Pigman	Robin Reed

Lena Pope staff and visitors:

Ashley Elgin	Shnease Webb	Todd Tudor
Victoria Sendejo	Paula Woods	Larry Davis
Nancy Burmaster	Andrea Robinson	Eva Spilker
Jennifer Becker	Earl Phalen	

The meeting was called to order at 12:02 p.m. with a quorum present. There was no public comment or executive session needed. Alex Armstrong made a motion to approve the minutes of the June 11 and June 16, 2021 meetings as presented. Robin Reed seconded the motion and the motion passed unanimously.

Report from the Charter Management Organization

Larry Davis provided report from Phalen Leadership Academies, the CMO for Chapel Hill Academy including introduction of Ms. Paula Woods, School Leader, and update on the various trainings provided to all staff.

Fiscal Report

The agenda order was changed to accommodate various schedules. Todd Tudor, CFO, provided update on July 31, 2021 financial statements. Surplus is \$282,973 which is \$142,429 favorable to budget due to open positions, lower fringe benefits and food costs. FY21 budget amendment #2 was presented and reflects decrease in state funding due to lower than budgeted enrollment. Amended year end deficit is (\$275,135). Alex Armstrong made a motion to accept the July 31, 2021 statements and FY21 budget amendment #2 as presented. Pam Pigman seconded the motion and the motion passed unanimously.

The FY22 budget was presented and results in a \$1,467 surplus. Considerations include enrollment of 700 and average daily attendance of 652, a 3% salary increase and CMO fees. There are no reductions in direct costs of education services provided. Alex Armstrong made a motion to accept

the FY22 budget as presented. Joe Breedlove seconded the motion and the motion passed unanimously. Year to date COVID related grant and stimulus funding were reviewed.

Report from Principal and Superintendent

Paula Woods, Principal, and Victoria Sendejo, Associate Superintendent, reported on summer school, enrollment, and staffing. The Targeted Improvement Plan (TIP) and Resilient Schools Support Plan (RSSP) were reviewed and their integration into the PLA model was highlighted. The Texas COVID Learning Acceleration Supports (TCLAS) grant application was reviewed. CHA will be notified by September 10th if this grant is awarded. Joe Breedlove made a motion to affirm the TCLAS choices. Alex Armstrong seconded the motion and the motion passed unanimously.

With ongoing COVID variant concerns, plans for various scenarios have been made. Plan implementation is dependent upon legislative and TEA regulations.

The Staff Handbook and the Parent/Scholar Handbook are in the final steps of update and revision. Robin Reed made a motion to accept the 2021-22 Staff and Parent/Scholar Handbooks after final revisions. Pam Pigman seconded the motion and the motion passed unanimously.

With no further business the meeting was adjourned at 1:02 p.m.

The next meeting of the CHA Board of Trustees will be on Wednesday, October 20, 2021.