

Approved



**CHAPEL HILL ACADEMY  
BOARD OF TRUSTEES  
REGULAR MEETING  
June 20, 2018**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, June 20, 2018, at Lena Pope main office, 3200 Sanguinet, Fort Worth, TX 76107.

**MEMBERS PRESENT:** Alex Armstrong, Joe Breedlove, Joni Horton, Erma Lee, Debra Million, Pam Pigman, Patty Potter, Susy Weaver

**MEMBERS ABSENT:**

**GUESTS / STAFF:** Todd Landry, CEO and Superintendent; Shnease Webb, COO; Todd Tudor, Director of Finance; Vicki Sendejo, Principal; Audrey Davidson, Academic Coordinator; Lydia Bailiff, School Social Worker; and Nancy Burmaster, Board Liaison.

**CALL TO ORDER:** The meeting was called to order by Joni Horton, Chair, at 12:11 p.m.

**APPROVAL OF MINUTES:** Alex Armstrong made a motion to accept the minutes of the April 18, 2018 meeting as presented. Pam Pigman seconded the motion and the motion passed unanimously.

**EXECUTIVE SESSION MINUTES UNDER SEPARATE COVER**

**REPORT FROM PRINCIPAL AND SUPERINTENDENT**

**STAAR results**

Results from the first and second administration of the STAAR test were reviewed:

% passing	Reading	Math	Science	Writing
5 <sup>th</sup> grade	85%	92%	75%	
4 <sup>th</sup> grade	70%	74%		61%
3 <sup>rd</sup> grade	63%	68%		

All on-line tested students experienced issues with the testing. TEA is still determining how to best account for these issues when calculating accountability ratings. Lower than expected third grade reading [§](#)

scores are disappointing but not surprising given that this was the first year at CHA for 21 third graders. Accountability ratings will be issued on August 14<sup>th</sup> to schools and on August 15<sup>th</sup> to the public.

**2017-18 School Year review**

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- Attendance: 96%--lower than budget due to illness and nearby schools closing during inclement weather
- Code of Conduct: 98.8% of students were in compliance with the code of conduct
- Passing at 70% in core subjects: 95% of students earned 70% or above in core subjects
- Passing at 80% in core subjects: 65% of students earned 80% or above in core subjects
- Social and Emotional Learning:

	Beginning of Year	End of Year
Strength	12%	33%
Typical	72%	55%
Need	16%	12%

Comparison of demographics including gender, race/ethnicity, free/reduced lunch, and district of origin show no significant changes over the past few years.

### **Construction Update**

Muckelroy and Falls is on schedule for completion on August 1, 2018. Weekly construction update meetings are held on Tuesday's at 8:30 a.m. Tours for students, families, Board members, and other will be scheduled in August and September.

### **FISCAL REPORT**

#### **As of May 31, 2018**

As of May 31, 2018, CHA had \$3,684,124 in revenue which is (\$81K) unfavorable to budget. Expenditures were \$3,501,072 and \$109K favorable to budget. Resulting net surplus of \$183K is \$28K favorable to budget.

#### **FY19 Budget preliminary review**

Revenue budgeted at \$5,804K and expenditures at \$6,026K with a resulting deficit of (\$222K) to be covered by previously discussed Lena Pope fundraising. Proforma estimates showed a deficit of (\$236K).

### **Construction Bond Update**

Modified swap agreement on May 31, 2018 locking interest at 4.068%.

### **2018-19 SCHOOL YEAR**

#### **Enrollment and Hiring update**

For the 2018-19 school year CHA will have a capacity of 642 students. 449 students are returning, 35 siblings of current students will enroll, 4 students of new staff members will enroll, and 169 students were admitted from the lottery. This totals 667 students currently enrolled for the 2018-19 school year. Waitlist currently has 472 students.

For the 2018-19 school year 65 full time positions will be needed. Currently 11 new hires have been confirmed, 1 candidate is in the hiring process, and 6 positions are being actively recruited. Short biographies of the 11 new hires are in the packet.

### **School Calendar**

Approved

Teachers start: Monday, August 6<sup>th</sup>  
Students start: Thursday, August 16<sup>th</sup>

**EDUCATION SERVICE CENTER CONTRACTS**

Service contracts with the Region 11 Educational Service Center for school year 2018-19 total \$60,677. Patty Potter made a motion to approve this list of contracts at a cost not to exceed \$60,677. Erma Lee seconded the motion and the motion passed unanimously.

**ALLOTMENT AND TEKS CERTIFICATION**

The TEA requires annual educational materials allotment and Texas Essential Knowledge of Skills curriculum certification. Alex Armstrong made a motion to approve the 2018-19 Allotment and TEKS certification. Pam Pigman seconded the motion and the motion passed unanimously. Joni Horton, board president signed the document and the document will be returned to TEA.

With no further business the meeting was adjourned at 1:42 p.m.