

**CHAPEL HILL ACADEMY  
BOARD OF TRUSTEES  
REGULAR MEETING  
OCTOBER 21, 2009**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, October 21, 2009, at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas.

**MEMBERS PRESENT:** Patty Potter, Pam Pigman, Susy Duggins, Judy Needham

**MEMBERS ABSENT:** Erma Lee

**GUESTS / STAFF:** Sharon Hoosier, PTA President; Christine Alexander PTA Secretary; Libby Hughes PTA Historian; Jennifer Carpenter, CHA Social Worker; Todd Landry, Superintendent; Shnease Webb, COO; Alicia Duran, CFO; Vicky Sendejo, Principal

**CALL TO ORDER:** Meeting called to order by Patty Potter at 12:15pm.

**APPROVAL OF MINUTES:** Approval of the minutes of the August 19, 2009 Board of Trustees meeting was moved by Judy Needham, seconded by Pam Pigman. Approved and filed for audit.

**EXECUTIVE SESSION:** Meeting was called in Executive Session by Patty Potter at 12:20pm, concluded at 12:30pm.

**AGENDA:**

- 1) Approval of New Hires – Applicants for teacher positions are Ryan Sheppard and Dottie Cruz. APPROVAL: Susy Duggins moved to approve the hire of Ryan Sheppard and Dottie Cruz. Seconded by Pam Pigman, motion carried.
- 2) Report from Principal and Superintendent –
  - Demographic reports on 2008-2009 and current 2009-2010 information presented. October 30<sup>th</sup> is PEIMS snapshot day.
  - Todd Landry addressed the H1N1 virus issue. Significant absences early in the year and again the past few weeks. Will encourage vaccines, communication with parents, and emphasize proper hygiene.

- Vicki Sendejo reported on attendance. First six weeks average was 95% with the lowest day 84%.
  - Literacy event is scheduled for October 30<sup>th</sup>, consisting of all day story time and reading, treats, snacks, and games. Staff will be in storybook costume and students may come in pajamas.
  - TPRI assessment testing is being administered and should finish this week. Will present a composite assessment of results at next board meeting.
- 3) Fiscal Report & Approval of FY10 Amended Budget– Alicia Duran presented report for September 2009 revenue and expenditures, and amended FY10 budget. APPROVAL: Susy Duggins moved to approve the amended FY10 budget, seconded by Pam Pigman. Motion carried.
- 4) Board Training – Todd Landry reported that ESC will come out to LPH for two half-days of training in November to fulfill the board first year requirements.
- 5) Introduction of Guests & Public Comment – Sharon Hoosier (PTA President) introduced herself, Christine Alexander (PTA Secretary), and Libby Hughes (PTA Historian). Mrs. Hoosier reported on the first fund raiser of the year in which they collected over \$10,000. The PTA would like to improve the sound system in the auditorium, add an outdoor marquee sign, and increase community involvement. Currently have 86 members. Jennifer Carpenter, CHA Social Worker was also introduced.

The next meeting of the Chapel Hill Academy Board of Trustees will be Wednesday, January 20, 2010 at Chapel Hill Academy.

Meeting adjourned at 1:30pm.

**RECORDED BY:** Shay Grannan