

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 14, 2015**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, October 14, 2015, at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

MEMBERS PRESENT: Erma Lee, Patty Potter, Pam Pigman, Susy Weaver, Joni Horton, Debra Million

MEMBERS ABSENT: Joseph Breedlove, Beth Rivers, Alexander Armstrong

GUESTS / STAFF: Todd Landry, Lena Pope Executive Director; Shnease Webb, COO; Alicia Duran, CFO; Vicki Sendejo, Principal; Jeni McNeeley, Academic Coordinator

CALL TO ORDER:

The meeting was called to order by President Erma Lee at 12:10pm.

APPROVAL OF MINUTES:

Approval of the minutes of the August 19, 2015 regular meeting was moved by Joni Horton, seconded by Patty Potter. Approved unanimously and filed for audit.

PUBLIC COMMENT:

None

OATH OF OFFICE was administered by Todd Landry to all Chapel Hill Academy board members, in accordance with the Texas Constitution, Article XVI, Section 1(b).

ELECTION OF BOARD PRESIDENT & VICE-PRESIDENT/SECRETARY: Pam Pigman moved to elect Joni Horton for the office of CHA board President, seconded by Susy Weaver. Motion carried by unanimous vote.

Joni Horton moved to elect Erma Lee for the office of Vice-President/Secretary, seconded by Susy Weaver. Motion carried by unanimous vote.

The board expressed its sincere appreciation to Erma for her contributions as CHA board President for the past four years.

EXECUTIVE SESSION:

None

SCHOOL FIRST RATING / FINANCIAL ACCOUNTABILITY:

Todd Landry presented the preliminary notice report indicating that Chapel Hill Academy received a rating of "passed" (highest possible rating), receiving the maximum number of points allowed.

Official ratings will be released in October. A public hearing is to be scheduled within two months of official release.

REPORT FROM PRINCIPAL AND SUPERINTENDENT:

- Students from the newly elected Student Council were introduced by Mr. McCracken, 5th grade teacher and Student Council Advisor. Each student spoke briefly about his/her role within the Student Council and answered questions from the board members.
- Demographics for the 1st six weeks were presented, including race/ethnicity, gender, economically disadvantaged, and district of residency. This year's results have indicated a rise in the variety of languages spoken among CHA families.
- Beginning of the Year assessments were administered for PreK, Reading, and Math. A few concerns in the grade level results continue to be reviewed throughout the year.
- Mrs. Sendejo announced that the Living Wax Museum will be held on October 30, 2015 from 8:30 – 9:15 am. All board members are invited to attend.
- Mighty Men's Dinner will be held on November 11, 2015 from 5:00 – 7:00 pm. This event focuses on bringing fathers and male role models together with the students of Chapel Hill Academy.

FISCAL REPORT:

- Alicia Duran presented the FY16 budget amendment #1 for approval. Joni Horton moved to accept the amendment as proposed, seconded by Pam Pigman. Motion carried by unanimous approval.
- September, 2015 financial records and reports were presented for approval. Patty Potter moved to accept the report, seconded by Pam Pigman. Motion carried by unanimous approval.
- Preliminary audit timeline was presented by Alicia Duran. Weaver will conduct the financial and single audit. Audit fieldwork will begin November 17, 2015 with the final report submitted to TEA by January 28, 2016.

NEXT MEETING:

Chapel Hill Academy Board of Trustees will meet again on Wednesday, January 20, 2016 at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

Meeting adjourned 1:10pm.

RECORDED BY: Shay Grannan