

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 18, 2014**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, June 18, 2014, at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

MEMBERS PRESENT: Erma Lee, Patty Potter, Pam Pigman, Debra Million, James Breedlove, Beth Rivers, Joni Horton, Alexander Armstrong,

MEMBERS ABSENT: Susy Duggins

GUESTS / STAFF: Todd Landry, Lena Pope Home Executive Director; Alicia Duran, CFO; Vicki Sendejo, Principal; Robert Ramirez, Dean of Students; YaMinco Varner, Executive Administrative Assistant;

CALL TO ORDER: The meeting was called to order by President Erma Lee at 12:05pm.

APPROVAL OF MINUTES:

Approval of the minutes of the April 16, 2014 regular meeting was moved by Patty Potter, seconded by Pam Pigman. **Approved unanimously** and filed for audit.

PUBLIC COMMENT:

None

EXECUTIVE SESSION:

None

REPORT FROM PRINCIPAL AND SUPERINTENDENT:

- Vicki Sendejo reported on the STAAR test results for Chapel Hill Academy. Significant improvements were made in grades 3 and 5. Grade 3 exceeded the statewide results in Reading and Math, and grade 5 exceeded the state results in Reading. Improvement is needed in some areas, including Math and Science. Strategies being put into place for increased performance include changes to the 4th grade team by moving a 5th grade Math/Science teacher to 4th grade, adding a new experienced Math/Science teacher to 5th grade, and keeping the 3rd grade team intact.
- TEA recently announced that the Math STAAR results will not count for SSI grades next year (5th & 8th), however Reading performance results will continue to be instrumental in possible retention for the SSI grades.
- Todd Landry reminded that this is still a "Met Standard" versus "Did Not Meet Standard" rating system, with a possibility that TEA will widen that rating scale in the near future.
- Accountability Performance Index Targets 1 – 4 were addressed, with the School Comparison Group report for Index 3, in which each school is assigned to a group of 40 schools for comparison purposes. Accountability ratings will be released by TEA in early August.

APPROVAL OF WAIVER AND RESULTING AUTHORITY REGARDING PAY OF SCHOOL STAFF:

- Mr. Landry presented a resolution to approve the waiver filed with TEA for one missed instructional day (February 11, 2014) due to severe weather and to approve payment to the hourly and paraprofessional staff at CHA for the missed instructional day.

APPROVAL: Patty Potter moved to approve the waiver and payment to CHA staff for February 11, 2014 missed instructional day, seconded by Pam Pigman. Motion carried by unanimous vote.

FISCAL REPORT:

- Alicia Duran presented the May fiscal report representing a positive variance of \$133k, due to increased FSP funding and federal funds as well as some expense categories that were under budget.
- Alicia Duran presented a preliminary budget for the 2014-2015 school year representing changes in staffing, increases in salaries based on mark to market adjustments, increased TRS expenses, and capacity/attendance/ WADA numbers. CHA is budgeting an enrollment capacity of 97.5%, an attendance factor of 97%, and a WADA of 701 with a student unit rate of \$8,099. A final budget will be presented at the next CHA board meeting for approval.

2014-2015 SCHOOL YEAR:

- Enrollment for the 2014-2015 school year is at 547 with most grades at approximately 2 over capacity in each classroom to account for possible "no shows". There are 415 on the waiting list as of June 18, 2014.
- Victoria Sendejo presented information on four new hires for the 2014-2015 school year – Sharla Williams (PreK), Wendy Jones (1st grade), Jessica Marks (1st grade), and Audrey Davidson (5th grade Math & Science).

APPROVAL: Pam Pigman moved to approve the hiring of the four prospective staff members, seconded by Alex Armstrong. Motion carried by unanimous vote.

NEXT MEETING:

Chapel Hill Academy Board of Trustees will meet again on Wednesday, August 20, 2014 at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

Meeting adjourned 1:00pm.

RECORDED BY: Shay Grannan