

**CHAPEL HILL ACADEMY  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 6, 2012**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, June 6, 2012, at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas.

Board members joined teachers and staff for a Staff Appreciation Lunch from 12:00-1:00pm. Meeting of the board was formally called to order at 1:00pm.

MEMBERS PRESENT: Patty Potter, Erma Lee, Susy Duggins

MEMBERS ABSENT: Judy Needham, Pam Pigman, Beth Rivers, Debra Million

GUESTS / STAFF: Todd Landry, Superintendent; Alicia Duran, Lena Pope Home CFO; Vicki Sendejo, Principal; Shnease Webb, Lena Pope Home COO; Jeni McNeeley, Academic Coordinator.

CALL TO ORDER: Meeting called to order by Patty Potter at 1:00pm

APPROVAL OF MINUTES: Approval of the minutes of the April 4, 2012 regular meeting was moved by Erma Lee, seconded by Susy Duggins. Approved and filed for audit.

INTRODUCTION OF GUESTS: Jeni McNeeley presented the TPRI scores for Kindergarten, 1<sup>st</sup>, and 2<sup>nd</sup> grades. EOY (end of year) data indicated progress in all grade levels from BOY (beginning of year) data.

AGENDA:

1) Report from the Principal and Superintendent

- Jeni McNeeley presented TPRI scores for Kindergarten, 1<sup>st</sup>, and 2<sup>nd</sup> grades. EOY (end of year) data indicated progress in all grade levels from the BOY (beginning of year) data.
- Vicki Sendejo presented STAAR raw scores for grades 3 and 4, in Math, Reading, and Writing. Base levels have not been set yet by TEA.
- Jeni McNeeley reported on the Summer Program at CHA – a 2 week camp beginning June 11<sup>th</sup> which will serve 125 students from Lena Pope Home programs including CHA, FMC, and JJAEP. Various enrichment activities are planned. Secondary students will explore career opportunities with an array of visitors and trips.

2) Fiscal Report: Alicia Duran presented a draft budget for the 2012-2013 fiscal year. Revenue changes from the current year include a deficit of \$239,000. Expenditure changes include six additional staff and possible 2% salary increase. Total projected deficit is indicated at \$62,000.

3) 2012-2013 School Year:

- Mr. Landry reviewed the 2011-2012 attendance and enrollment statistics. Average daily attendance rate was 98%, average daily enrollment rate was 97%.
  - Mr. Landry presented current enrollment data for 2012-2013. It is anticipated that each class will enroll an additional two students above the capacity to account for possible summer family moves out of our catchment area and other changes.
- 4) Approval of New Hires: Mrs. Sendejo presented biographies for six prospective employees – Ricky Briggs, 3<sup>rd</sup> grade Reading & ELA Teacher; Lauren Glenn, 4<sup>th</sup> grade Reading & ELA Teacher; Jodi Moore, 5<sup>th</sup> grade Reading & ELA Teacher; Becky Browne, 5<sup>th</sup> grade Math Teacher; Aaron Lawvere, Computer Lab Instructional Assistant; and Adrienne Chavez, School Nurse.  
APPROVAL: Susy Duggins moved the approval of the six prospective employees as presented, seconded by Erma Lee. Motion carried.
- 5) Public Comment: None
- 6) Next meeting of the Chapel Hill Academy Board of Trustees will be Wednesday, August 15, 2012 at 12:00 noon at CHA.

Meeting adjourned 1:50pm.

RECORDED BY: Shay Grannan