

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 20, 2010**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, January 20, 2010, at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas.

MEMBERS PRESENT: Susy Duggins, Judy Needham, Erma Lee

MEMBERS ABSENT: Patty Potter, Pam Pigman

GUESTS / STAFF: Todd Landry, Superintendent; Shnease Webb, COO; Alicia Duran, CFO; Vicky Sendejo, Principal; Jennifer Carpenter, CHA Social Worker

CALL TO ORDER: Meeting called to order by Susy Duggins at 12:10pm.

APPROVAL OF MINUTES: Approval of the minutes of the October 21, 2009 Board of Trustees meeting was moved by Judy Needham, seconded by Erma Lee. Approved and filed for audit.

AGENDA:

- 1) Approval of New Hires – Applicants for instructional aides are Norma Salazar and Antoine Washington.
APPROVAL: Judy Needham moved to approve the hire of Norma Salazar and Antoine Washington. Seconded by Erma Lee, motion carried.

- 2) Report from Principal and Superintendent –
 - Todd Landry and Victoria Sendejo presented charts and graphs on TPRS BOY (Beginning of Year) assessments and demographics.
 - Todd Landry presented a draft summer school budget for review. Approximately 30 second graders will be in attendance. Summer school will be 15 days from June 10 – June 30, 9am – 12pm.
 - Todd Landry displayed new updates to the Lena Pope Home website which contains a link to Chapel Hill Academy.
 - Todd Landry addressed the issue of classroom technology. We received several grants to purchase interactive white boards for the classrooms. Fourteen boards will be ordered and installed in the spring.

- 3) Fiscal Report– Alicia Duran presented fiscal reports and possible changes to previously approved budget. Will present at next meeting.
- 4) Special Education Policies and Procedures – Victoria Sendejo presented the Special Ed Policies & Procedures with review and/or changes possible in April. APPROVAL: Judy Needham moved for approval of Special Education Policies & Procedures, seconded by Erma Lee. Motion carried.
- 5) Enrollment Process – Timeline presented for enrollment of students for the 2010-2011 school year. Online enrollment opens January ___ and will close February 24th at 4:00pm. Lottery will be drawn on February 25th at 8:30am. An open house is planned in February for interested parents.

The next meeting of the Chapel Hill Academy Board of Trustees will be Wednesday, April 21, 2010 at Chapel Hill Academy.

Meeting adjourned at 1:30pm.

RECORDED BY: Shay Grannan