

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 11, 2012**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, January 11, 2012, at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas.

MEMBERS PRESENT: Patty Potter, Erma Lee, Pam Pigman, Judy Needham, Beth Rivers

MEMBERS ABSENT: Debra Million, Susy Duggins

GUESTS / STAFF: Todd Landry, Superintendent; Alicia Duran, Lena Pope Home CFO; Vicki Sendejo, Principal; Shnease Webb, COO; Don Cosby, LPH Board President

CALL TO ORDER: Meeting called to order by Patty Potter at 12:00pm

APPROVAL OF MINUTES: Approval of the minutes of the October 19, 2011 regular meeting was moved by Beth Rivers, seconded by Erma Lee. Approved and filed for audit.

INTRODUCTION OF GUESTS: CHA Staff - Jeni McNeeley, Academic Coordinator; Ben Broadwater, Teacher; Kim Mahlke, Teacher. Parents – Dawn Johnson, Faye Hanner, and Libby Hughes.

AGENDA:

1) Report from the Principal and Superintendent

- Mrs. Sendejo reported that Letters of Intent to Return were distributed to all parents and are due on January 13th. Open enrollment for the 2012-2013 school year will begin on line January 17, 2012. With the addition of 5th grade, the plan is to have 25 classrooms and 4 new teachers. Open House will be February 8th 5:00-7:00pm.
- Mrs. McNeeley discussed benchmark results with an overview of STAAR. Performance labels will be advanced, satisfactory, and unsatisfactory.
- Mrs. Mahlke and Mr. Broadwater presented 3rd and 4th grade benchmark results. 58 third grade students were tested with passing scores received by 19 students in reading and 18 in math. 52 fourth grade students were tested with passing scores received by 23 students in reading and 28 in math. Tutoring will begin January 31st.
- Mrs. McNeeley presented the State Accountability Indicators for demographics including economically disadvantaged, race/ethnicity, and special education.
- Upcoming benchmarks – Math, February 21 & April 3; Reading, February 22 & April 4; Writing, January 31 & February 1. STAAR dates – Math, April 24; Reading, April 25; Writing, March 27 & 28.
- Mr. Landry reported that a donation of \$25,000 from Chesapeake for the CHA expansion will be recognized at the upcoming Math & Science Night. Another donation of \$30,000 has been received from the Bratten Foundation for a certified Nature Explore Outdoor Classroom at CHA.

2) Fiscal Report:

- Alicia Duran presented the November fiscal report. Higher FSP funding resulted in revenue of \$22,000 higher than expected with \$117,000 positive variance anticipated for the year. Higher than expected medical costs resulted in -\$20,000 expenses for the 3 month period ending November, 2011.
- Alicia Duran presented the annual audit report from Weaver and Tidwell, including Statement of Activities and Schedule of Expenses. Mr. Landry pointed out that the report indicated no areas of deficiency for CHA regarding audit controls.
APPROVAL: Judy Needham moved the approval of the November fiscal report, seconded by Beth Rivers. Motion carried.

3) Approval of New Hire: Mrs. Sendejo presented biographic information on 2nd grade teacher, Ann McKinney.

APPROVAL: Pam Pigman moved to approve the hire of Ms. McKinney, seconded by Beth Rivers. Motion carried.

4) Facility Expansion: Todd Landry reported that the Certificate of Occupancy is anticipated by Friday or early next week, and that the expansion is currently at or slightly under anticipated budget. The Expansion Celebration will be held February 8th at 10:00am with tours available for guests.

5) Board Training: Mr. Landry made available a 2 hour DVD for board members to view which will satisfy 2 of the 6 needed hours. A copy will be mailed to each board member. Remaining 4 hours will be completed at a four hour training with the date to be determined.

6) Public Comment: Mrs. Hanner inquired about the possibility of building a middle school for the coming 2012-2013 school year, expressing concerns for the transition of 5th grade students to a new school. Mrs. Potter addressed that this is not in the current plan but a final decision will be forthcoming. Mrs. Hanner and Mrs. Johnson expressed several concerns regarding the 3rd and 4th grade benchmarks, the 'gap' between what is taught in 2nd grade and 3rd grade, the margin for error with the bubble marks, and their children feeling bored during testing causing erratic answers and markings.

7) Next meeting of the Chapel Hill Academy Board of Trustees will be Wednesday, April 4, 2012 at 12:00 noon at CHA.

Meeting adjourned 1:35pm.

RECORDED BY: Shay Grannan