



**CHAPEL HILL ACADEMY  
BOARD OF TRUSTEES  
REGULAR MEETING  
August 22, 2018**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, August 22, 2018, at Chapel Hill Academy.

- MEMBERS PRESENT:** Alex Armstrong, Joe Breedlove, Joni Horton, Debra Million, Pam Pigman, Patty Potter
- MEMBERS ABSENT:** Erma Lee, Susy Weaver
- GUESTS / STAFF:** Todd Landry, CEO and Superintendent; Shnease Webb, COO; Todd Tudor, Director of Finance; Vicki Sendejo, Principal; Robert Ramirez, Campus Student Services Coordinator; Audrey Davidson, Academic Coordinator; Lauren Doane, Program Evaluation Coordinator; and Nancy Burmaster, Board Liaison.

**STUDENT HIGHLIGHT:** Shelby Timmerman, Robert Ramirez, and two 5<sup>th</sup> grade students provided highlights of the summer 2018 Texas Rangers STEM camp. Thanks to a grant from the Texas Rangers Foundation this camp, which costs approximately \$2,875 per child, is available to incoming 4<sup>th</sup> and 5<sup>th</sup> grade CHA students for \$25 per child.

**CALL TO ORDER:** The meeting was called to order by Joni Horton, Chair, at 12:14 p.m.

**APPROVAL OF MINUTES:** Patty Potter made a motion to accept the minutes of the June 20, 2018 meeting and Executive Session as presented. Joe Breedlove seconded the motion and the motion passed unanimously.

**REPORT FROM PRINCIPAL AND SUPERINTENDENT**

**STAAR results**

Results from the final administration of the STAAR test were reviewed:

% passing	Reading	Math	Science	Writing
5 <sup>th</sup> grade	88%	95%	75%	
4 <sup>th</sup> grade	70%	74%		61%
3 <sup>rd</sup> grade	63%	68%		

Using only these STAAR results, the Texas Education Agency assigned an overall accountability score of 74 (C) to the district. The campus received a Met Standard rating with a distinction in English/Language Arts. While this score is less than desired, it was expected given the STAAR scores. The TEA also issued the Charter School Performance Framework in which CHA earned Met Standard for academic accountability and A-Superior for financial accountability. This is the first year that the

Draft

TEA has issued letter grades to districts and further investigation reveals a strong correlation between grade issued and percent of economically disadvantaged student. This inverse correlation holds in both Tarrant County and the state. Lauren Doane reviewed comparisons between CHA and several other groups, including FWISD, Crowley ISD, Everman ISD and neighboring charter schools which again reveals a strong inverse correlation between assessment and percent of economically disadvantaged students. The Texas Smart Schools Initiative Rating places CHA at a 3.5-star rating which is at or above 66% percent of districts with “average spending per student and high academic progress”.

Ms. Sendejo and Ms. Alloway presented strategies to improve for the coming year. These strategies include:

- Strengthening the coaching model by utilizing data to lead instruction in small groups in all classrooms. Math & Reading Specialists can “model and coach” teachers, rather than pull small groups. (This will increase the number of students being reached for instructional intervention.)
- Leading Data Talks between Specialists and Teachers, so that all teachers have an increased understanding of the content they are teaching with specific purpose, intention and focused rigor – all while utilizing data to individualize and differentiate instruction for their students.
- Interventionist role will change from making connections to closing gaps in learning by focusing on students who have been identified by previous data to benefit from specific activities and additional guidance for mastery.
- Teacher on Special Assignment is a certified and experienced individual who is able to “model and coach” teachers who are new to the profession. Additionally, this position can assist with gathering; disseminating and translating data alongside the Specialists’ roles. Moreover, this position is on hand, should the need arise for a long-term substitute to move into a classroom teacher role for an unforeseen long-term absence; leaving students with an experienced, certified teacher to continue meaningful instruction.

## **FISCAL REPORT**

### **As of July 31, 2018**

As of July 31, 2018, CHA had \$4,488,454 in revenue which is (\$26K) unfavorable to budget. Expenditures were \$4,214,327 and \$113K favorable to budget. Resulting net surplus of \$274K is \$87K favorable to budget.

Todd Tudor, Finance Director, presented FY18 Budget Amendment 2 with changes in the following Funds: General Fund, Child Nutrition, Instructional Materials, and other grants. Total projected revenue is \$4,944,803 and total projected expenditures are \$4,986,812 resulting in a projected net deficit of (\$42,009) which will be covered by reserves. Pam Pigman made a motion to accept FY18 Budget Amendment Two as presented. Debra Million seconded the motion and the motion passed unanimously.

### **FY19 Budget**

Revenue budgeted at \$5,866K and expenditures at \$6,083K with a resulting deficit of (\$217K) to be covered by previously discussed Lena Pope fundraising. Proforma estimates showed a deficit of (\$236K). Alex Armstrong made a motion to accept the FY19 Budget as presented. Debra Million seconded the motion and the motion passed unanimously.

Draft

## **2018-19 SCHOOL YEAR**

### **Enrollment update**

For the 2018-19 school year CHA will have a capacity of 642 students. 459 students are returning, 35 siblings of current students will enroll, 4 students of new staff members will enroll, and 194 students were admitted from the lottery. This totals 644 students currently enrolled for the 2018-19 school year. Waitlist currently has 305 students but is heavily weighted toward PreK.

### **Hiring update**

Vicki Sendejo, Principal, reviewed the credentials of those hired since the June 20, 2018 meeting. All but one position has been filled. The Gifted/Talented Coordinator unexpectedly resigned in early August. That position has been posted.

### **2018-19 Student and Family Handbook**

The 2018-19 Student and Family Handbook had previously been distributed to the board for review. Alex Armstrong made a motion to accept the handbook as presented. Patty Potter seconded the motion and the motion passed unanimously.

### **BOARD TRAINING OPPORTUNITIES**

Nancy Burmaster, Board Liaison, reviewed training requirements and the options to meet those requirements. Board members prefer a one-day, one-session training if possible with on-line training to complete the requirements if needed.

### **SUPERINTENDENT UPDATE**

With her election as President of the Board of Directors of Lena Pope, Erma Lee will be resigning from the Chapel Hill Academy Board of Trustees effective September 28, 2018. Erma was thanked for her service and dedication to Chapel Hill Academy.

With no further business the meeting was adjourned at 1:42 p.m.