



**CHAPEL HILL ACADEMY BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, APRIL 17, 2019, NOON
4640 SYCAMORE SCHOOL ROAD, 76133**

The Board of Trustees of Chapel Hill Academy met on Wednesday, April 17, 2019 at noon in the conference room of Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, TX 76133.

Board Members attending:

Joe Breedlove	Joni Horton	Belvia Moody
Pam Pigman	Patty Potter	Alex Armstrong

Others in attendance:

Todd Landry	Shnease Webb	Todd Tudor
Victoria Sendejo	Robert Ramirez	Audrey Alloway
Nancy Burmaster		

Mrs. Daniel reviewed the display made by the students participating in the “City of Tomorrow” competition. The students, with the help of Lena Pope board member Carlo Andreani and Leading Edge board shadow Jonathan Ainsworth, built a scale model of their vision for an earthquake proof and sustainable city of the future in Mexico City.

Call to Order

The meeting was called to order at 12:10 p.m. Alex Armstrong made a motion to accept the minutes of the January 16, 2019 meeting as presented. Pam Pigman seconded the motion and the motion passed unanimously. There were no public comments and no Executive Session needed.

Report from Principal and Superintendent

Fourth Six-weeks report

Victoria Sendejo, Principal, reported the second six-week academic, conduct and attendance numbers. Enrollment as of April 2, 2019 was 619 students with 251 on the waitlist.

Fort Worth City Councilmember Jungus Jordan was thanked for his successful efforts to implement a school zone on Hulen Street. The signs and road markings will be installed in the summer of 2019.

The Special Education Framework Policy additions were reviewed. Alex Armstrong made a motion to accept this policy as presented. Patty Potter seconded the motion and the motion passed unanimously.

Alex Armstrong made a motion to recommend to the Lena Pope board of directors the appointment of Shnease Webb as interim superintendent. Joe Breedlove seconded the motion and the motion passed unanimously.

Fiscal Report

Financial Report as of March 31, 2019

Todd Tudor, Director of Finance, reviewed the March 31, 2019 financial statements. Surplus is \$60K, which is \$58K favorable to budget. Certificates of Deposit performance was reviewed. FY19 Budget Amendment #1 was presented. This amendment recognizes changes in the Child Nutrition Program and Pre-K Partnership which both net to \$0 change. Patty Potter made a motion to accept FY19 Budget Amendment #1 as presented. Pam Pigman seconded the motion and the motion passed unanimously.

2019-2020 School Year

Victoria Sendejo, Principal, presented the enrollment report as of April 2, 2019 for the 2019-2020 school year. Total enrollment for the 2019-2020 school year is 860. The staffing plan for 2019-2020 was also reviewed. There will be 13 new positions, 4 of which have been filled. There are currently 6 other positions open for the 2019-2020 school year. Applications are being submitted and reviewed for these positions.

The proposed 2019-2020 school calendar was reviewed. First day of school will be Thursday, August 15, 2019 and the last day will be Friday, May 22, 2020. School day will be 8:00 a.m. to 3:30 p.m. for all CHA students. This provides 174 instructional days and 12 additional days of staff training/conferences. Patty Potter made a motion to accept the 2019-2020 school calendar as presented. Alex Armstrong seconded the motion and the motion passed unanimously.

The contracts for services provided by the Educational Service Center Region 11 were reviewed. Cost of the package of contracts increased \$12,529 due in part to increase in student count. Total value of the contract package for 2019-2020 school year is \$72,591.55. Alex Armstrong made a motion to accept this contract package. Pam Pigman seconded the motion and the motion passed unanimously.

Todd Tudor and Margie Simpson reviewed the administrative advantages and cost of utilizing the Community Eligibility Provision (CEP) to provide school-based meals and snacks to students during the 2019-2020 school year. The CEP allows all children to eat at no cost to the family and eliminates the individual application process. Estimated increase in deficit is (\$47,093) which could be offset by greater efficiencies and fundraising. Pam Pigman made a motion to implement use of the CEP beginning in the 2019-2020 school year. Patty Potter seconded the motion and the motion passed unanimously.

Board Training Opportunities

Nancy Burmaster, Board Liaison, reminded the board of the training on Friday, May 3rd from noon to 5:00 p.m. in the Marty Leonard Board Room. Lunch will be provided, and training will be presented by Mr. Dale Latham from ESC Region 11.

The Board regretfully accepted the resignation of Ms. Debra Million from the Chapel Hill Academy board of trustees. Ms. Million will remain on the Lena Pope board of directors.

With no further business the meeting was adjourned at 1:20 p.m.