

Approved



**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
October 17, 2018**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, October 17, 2018, at Chapel Hill Academy.

MEMBERS PRESENT: Alex Armstrong, Joe Breedlove, Joni Horton, Erma Lee, Dr. Belvia Moody, Pam Pigman, Patty Potter
MEMBERS ABSENT: Debra Million, Susy Weaver
GUESTS / STAFF: Todd Landry, CEO and Superintendent; Shnease Webb, COO; Todd Tudor, Finance Director; Vicki Sendejo, Principal; Robert Ramirez, Campus Student Services Coordinator; Audrey Alloway, Academic Coordinator; and Nancy Burmaster, Board Liaison.

STUDENT HIGHLIGHT: Gina Alexander from the TCU School of Nursing and Ray Lazarin, School Nurse reported on the public health nursing students who are designing curriculum for the CHA Outdoor Learning Center. Teachers and nursing students are working together to integrate the Outdoor Learning Center into additional aspects of curriculum. Teachers and students report increased engagement

in the lessons that include the Outdoor Learning Center and research supports the advantages of daily outdoor time for all students. This program will continue through December 2018.

CALL TO ORDER: The meeting was called to order by Joni Horton, Chair, at 12:35 p.m.

APPROVAL OF MINUTES: Alex Armstrong made a motion to accept the minutes of the August 22, 2018 meeting as presented. Pam Pigman seconded the motion and the motion passed unanimously.

Appointment: Belvia Moody has been appointed to the CHA Board of Trustees by the Lena Pope Board of Directors.

Election of Officers: Patty Potter made a motion to elect Joni Horton as President of the CHA Board of Trustees, and Pam Pigman as the Vice-President. Joe Breedlove seconded the motion and the motion passed unanimously.

Oath of Office: Todd Landry, Superintendent, administered the oath of office to the CHA Board of Trustees. Conflict of Interest forms were completed and annual background check authorization forms were signed.

Report from the Principal and Superintendent

Student performance for the first six weeks of the 2018-19 school year were:

71% of students earned 80% or higher in core classes

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- 95% of students earned 70% or higher in core classes
- 98% attendance rate
- 99.5% of students adhered to the code of conduct and were able to remain in class
- 3 students received referrals to other Lena Pope services
- 1 report was made to CPS
- 5 students and 4 families received crisis intervention
- 28 students received financial assistance

Vicki Sendejo, Principal, reported on the free and paid club opportunities for Fall 2018. Teacher sponsors are volunteers but do receive a stipend for this service in their area of interest.

Fiscal Report

As of September 30, 2018, revenue was \$507,095 which is \$30K favorable to budget due primarily to Federal Funds. Expenditures were \$522,850 which is \$3K favorable to budget. Net deficit was (\$16K) which is \$34K favorable to budget.

The TEA Pre-K Planning Grant will expire in November 2018. In January 2019 Chapel Hill Academy plans to begin to pull partial funding for Pre-K through TEA for partnerships with the Lena Pope Early Learning Center and, possibly, Tarrant County College Early Learning Center. This will expand high quality learning opportunities for more 3 and 4 year old children through the charter.

Todd Landry, Superintendent, reviewed the mix of federal and state funding over the past six years; and reviewed the federal funding in greater detail.

The TEA Foundation School Program accelerated payment schedule was reviewed. By accepting accelerated payments from the FSP, Chapel Hill Academy can invest these funds in short-term investments earning 1-1.2% over 3 months. This strategy is in compliance with TEA regulations and the Chapel Hill Academy charter.

The FY18 audit process will start on November 12th. Final draft of the CHA portion of the audit will be presented at the January 17, 2019 CHA board meeting. Review and recommendation of the full audit will be by the Finance Committee on January 24, 2019 with full board review and approval on January 25, 2019 followed by submission to the TEA within the compliance window.

2018-19 School Year

Vicki Sendejo, Principal, reported enrollment as of October 15, 2018 at 648 students with 235 on the waitlist. Three new hires were reviewed. Nancy Burmaster, Board Liaison, reported that the required board training will be scheduled over the next few months and will include a mix of on-line and in-person training.

The Living Wax Museum will be held on Friday, October 26th from 8:30 to 9:30 a.m. The Storybook Parade will be held on Tuesday, October 31st at 8:30 a.m. All are encouraged to attend.

Erma Lee was thanked for her service on the Chapel Hill Academy Board of Trustees.

The meeting was adjourned at 1:25 p.m.