



**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
October 18, 2017**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, October 18, 2017, at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

MEMBERS PRESENT: Alex Armstrong, Joni Horton, Erma Lee, Pam Pigman, Patty Potter, Susy Weaver
MEMBERS ABSENT: Joe Breedlove, Debra Million
GUESTS / STAFF: Todd Landry, CEO and Superintendent; Shnease Webb, COO; Renee Permann, CFO; Vicki Sendejo, Principal; Robert Ramirez, Student Services Coordinator; Nancy Burmaster, Board Liaison

CALL TO ORDER: The meeting was called to order by Joni Horton, Chair, at 12:05 p.m.

STUDENT HIGHLIGHT: Mr. Andrew Bonaparte, Technology teacher, and two 5th grade students shared the results of a recent technology project.

APPROVAL OF MINUTES: Alex Armstrong made a motion to accept the minutes of the August 23, 2017 meeting as presented. Patty Potter seconded the motion and the motion was passed unanimously.

PUBLIC COMMENT: none

REPORT FROM PRINCIPAL AND SUPERINTENDENT

First six weeks report

- Attendance: 97%
- Compliance with Code of Conduct: 99%
- Passing (70%) core classes: 96%
- Earning 85% or above in core classes: 70%

Student demographics remain consistent with prior years. All 5th grade students will be receiving a Chromebook and will be using Canvas (Learning Management System) for some courses and assignments. Parents and students will be required to attend training and sign use agreements. The Chromebooks have a 4-year life expectancy and should be useful through 8th grade.

Construction Update

Muckleroy and Falls is on schedule for completion on August 1, 2018. Weekly construction update meetings are held on Tuesday's at 8:30 a.m. The architect and contractor are sponsoring the

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architecture and construction club, and the contractor has mounted a real-time camera so teachers and students can watch the progress. Topping off ceremony is expected on November 29th or 30th.

Fiscal Report

As of September 30, 2017, CHA had \$372,340 in revenue which is \$15K favorable to budget. Expenditures were \$362,174 and \$55K favorable to budget due primarily to timing of ESC Region 11 contract payments.

The FY17 financial audit fieldwork will begin on November 13th. CHA standalone report will be reviewed at the January 18, 2018 meeting. The Finance Committee and Full Board will review the complete audit prior to submission to TEA on Friday, January 26, 2018.

USDA food and nutrition program audit was performed on Tuesday, October 17, 2017. Auditor was on-site from 7:00 a.m. to 6:00 p.m. Initial findings in the nutrition portion were clear. Findings in other areas including training and policies, are being investigated. No financial consequences are expected.

2017-18 School year

As of October 17, 2017, enrollment is at 507 students, with an average daily attendance of 496 students or 98%.

The 2017 Texas Legislative session produced several bills impacting the policy and procedure manual.

- SB1566: Parents/guardians of children with lice, and the parents/guardians of children in the same classroom must be notified of exposure.

Example of policy was distributed. Patty Potter made a motion to accept this policy addition. Alex Armstrong seconded the motion and the motion passed unanimously.

Other legislated changes include:

- SB7 pertaining to the reporting of educator misconduct. TEA is still working on affidavit wording and forms.
- HB89 requires all contracts using state funds to contain written verification that the company does not boycott Israel and will not during the term of the contract.
- SB252 prohibits contracting with any company listed on the TX Comptroller's list of terrorist organizations.
- SB1566 also increases the rights and responsibilities of school boards including:
 - Providing web-based data for board review of academic achievement data;
 - Prohibiting schools from prohibiting a license holder from storing a weapon in locked, private vehicle on school property; and
 - Head lice notification procedure.

Dr. Dwane Allen has been hired as the School Psychologist and Educational Diagnostician.

Board members were encouraged to join CHA for the Living Wax Museum on October 27th and the Literature Parade on October 31st.

The meeting was adjourned at 1:15 p.m.