

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 20, 2014**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, August 20, 2014, at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

MEMBERS PRESENT: Erma Lee, Patty Potter, Pam Pigman, Debra Million, Beth Rivers, Susy Duggins, Alexander Armstrong,

MEMBERS ABSENT: Joni Horton, Joseph Breedlove

GUESTS / STAFF: Todd Landry, Lena Pope Executive Director; Alicia Duran, CFO; Vicki Sendejo, Principal; Jeni McNeeley, Academic Coordinator

CALL TO ORDER: The meeting was called to order by President Erma Lee at 12:45pm, after lunch with CHA staff.

APPROVAL OF MINUTES:

Approval of the minutes of the June 18, 2014 regular meeting was moved by Debra Million, seconded by Pam Pigman. Approved unanimously and filed for audit.

PUBLIC COMMENT:

None

EXECUTIVE SESSION:

None

REPORT FROM PRINCIPAL AND SUPERINTENDENT:

- **TEA District Accountability Rating** – Mrs. Sendejo explained the various indexes and data which resulted in CHA receiving a rating of “Met Standard”, which is the highest rating possible this year. An action plan for next year includes adding experienced Math and Science teachers, increasing technology, implementing the TEKS Resource System, and more. Discussed other areas of excellence that have been achieved at CHA which are not measured such as social development and/or behavior improvement, emotional growth, etc. and ways to recognize those achievements.
- **Summer Program Report** was presented by Jeni McNeeley. The average daily attendance was 82 students. Parent surveys indicate a high level of satisfaction with the knowledge acquired and student surveys indicated that the visit to the Rangers Stadium remains the favorite field trip; and the 3 favorite Science activities were Amazon Crash Landing, Mix It Up Café, and building race cars.
- **Preliminary Results of TEA Fiscal Accountability Rating** was presented by Alicia Duran, CFO. CHA received a score of 60 from 19 indicators resulting in a School First rating of “Superior”, the highest rating possible.

FISCAL REPORT:

- Alicia Duran presented a review of the 2013-2014 fiscal year revenue and expense reports representing a surplus of \$360,115 through the 11 months ending July 31, 2014.
- The **2013-2014 final budget** was presented. With amendment #2, the revised budget represents a year end surplus of \$10,346. APPROVAL: Beth Rivers moved to approve the amended 2013-2014 budget, seconded by Debra Million. Motion carried by unanimous vote.

2014-2015 SCHOOL YEAR:

- **Enrollment Update** for the 2014-2015 school year was presented by Todd Landry. Enrollment is currently at 535 students with most grades at approximately 2 over capacity in each classroom to account for possible "no shows". As of August 20, 2014 there are 395 on the waiting list.
 - Victoria Sendejo presented the **2014-2015 Campus Improvement Plan (CIP)**. APPROVAL: Patty Potter moved to approve the 2014-2015 CIP, seconded by Pam Pigman. Motion carried by unanimous vote.
 - The **2014-2015 budget** for Chapel Hill Academy was presented by Alicia Duran representing a surplus of \$52,373. APPROVAL: Beth Rivers moved to approve the 2014-2015 CHA budget, seconded by Patty Potter. Motion carried by unanimous vote.
 - Information on six **new hires** for the 2014-2015 school year was presented by Vicki Sendejo. APPROVAL: Patty Potter moved to approve the hiring of Rebecca Stewart, Hanna Mahanna, Julie Lemon, Aly Grober, Anjul Chauhan, and Regina Reardon. Motion seconded by Alex Armstrong. Motion carried by unanimous vote.
- Mrs. Sendejo presented the **2014-2015 Parent/Student Handbook**. APPROVAL: Susy Duggins moved the approval of the 2014-2015 Parent/Student Handbook, seconded by Alex Armstrong. Motion carried by unanimous vote.
- The **2014-2015 ESC contracts** for services provided by the Region 11 Education Services Center was presented by Todd Landry. APPROVAL: Patty Potter moved to approve the ESC contracts, seconded by Pam Pigman. Motion carried by unanimous vote.

NEXT MEETING:

Chapel Hill Academy Board of Trustees will meet again on Wednesday, October 15, 2014 at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

Meeting adjourned 1:40pm.

RECORDED BY: Shay Grannan