

**CHAPEL HILL ACADEMY  
BOARD OF TRUSTEES  
REGULAR MEETING  
AUGUST 19, 2015**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, August 19, 2015, at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

**MEMBERS PRESENT:** Erma Lee, Patty Potter, Pam Pigman, Alexander Armstrong, Debra Million, Joseph Breedlove, Joni Norton

**MEMBERS ABSENT:** Susy Weaver, Beth Rivers

**GUESTS / STAFF:** Todd Landry, Lena Pope Executive Director; Shnease Webb, COO; Alicia Duran, CFO; Vicki Sendejo, Principal; Jeni McNeeley, Academic Coordinator

**CALL TO ORDER:**

The meeting was called to order by President Erma Lee at 12:11pm.

**APPROVAL OF MINUTES:**

Approval of the minutes of the June 3, 2015 regular meeting was moved by Pam Pigman, seconded by Joe Breedlove. Approved unanimously and filed for audit.

**PUBLIC COMMENT:**

CHA parent, Kay Adkins, gave comments and praised the good work of the staff and administration of Chapel Hill Academy. Mrs. Adkins expressed her appreciation for the work done at CHA in allowing the “students to shine”.

**EXECUTIVE SESSION:**

None

**REPORT FROM PRINCIPAL AND SUPERINTENDENT:**

- TEA Campus / District Accountability Rating review was presented by Jeni McNeeley. CHA achieved the “met standard” rating (highest possible). Four systems safeguards were missed, and CHA will continue to work on improvements in this-those areas.
- Mrs. McNeeley presented a comparison analysis of CHA and feeder elementary schools with enrollment data including demographics and economically disadvantaged statistics. Comparisons were also presented of neighboring ISD’s and charters ratings. Of eight schools represented, five achieved the “met standard” rating and three were ranked “improvement needed”.
- Preliminary results of TEA Fiscal Accountability was presented by Alicia Duran. Chapel Hill Academy received a “passed” status (highest possible), scoring 30 of 30 in seven indicators.

**FISCAL REPORT:**

- Alicia Duran presented a review of the 2014-2015 fiscal report for 11 months ending July 31, 2015, resulting in a surplus of \$163K and a positive variance of \$72K.

- Amendment #2 to the 2014-2015 final budget was presented by Alicia Duran for board approval. The previous budget with a Amendment #1 of October 14, 2014 reflected a surplus of \$75K; and the with-revised budget reflected a surplus of \$762 for final budget. Alex Armstrong moved to accept the final budget, seconded by Patty Potter. Motion carried by unanimous vote

### **2015-2016 SCHOOL YEAR:**

- Mrs. Sendejo presented enrollment numbers for the 2015-2016 ~~school~~school year. There are currently 382 returning students, 31 siblings, and 99 drawn from the lottery for a total enrollment of 512. The waiting list currently consists of 412 names. Home visits are being made to new CHA families.
- The 2015-2016 Comprehensive Improvement Plan (CIP) was presented for board approval. Pam Pigman moved to accept the 2014-2015 CIP, seconded by Alex Armstrong. Motion carried by unanimous vote.
- The 2015-2016 budget was presented for board approval. Patty Potter moved to accept the 2015-2016 budget, seconded by Alex Armstrong. Motion carried by unanimous vote.
- New hires for the 2015-2016 school year were presented for board approval.
  - John Trevino – PK Teacher
  - Ron Daniels – Performance Studies Teacher
  - Andrew Bonaparte – Technology SpecialistPam Pigman moved to accept the 3 new hires, seconded by Alex Armstrong. Motion carried by unanimous approval.
- The 2015-2016 Parent/Student Handbook was presented for board approval. Patty Potter moved to accept the 2015-2016 Parent/Student Handbook, seconded by Alex Armstrong. Motion carried by unanimous approval.
- The 2015-2016 Education Service Center Region 11 contract was presented for board approval. Patty Potter moved to accept the 2015-2016 ESC contract, seconded by Pam Pigman. Motion carried by unanimous vote.

Todd Landry presented the 2015-2016 CHA Board of Trustees meeting schedule as follows (all at noon at Chapel Hill Academy):

October 14, 2015  
January 20, 2016  
April 20, 2016  
June 15, 2016  
August 17, 2016

Mrs. Sendejo announced that Meet the Teacher night will be August 20<sup>th</sup> from 5:00 – 7:00 pm and all board members are invited to attend.

### **NEXT MEETING:**

Chapel Hill Academy Board of Trustees will meet again on Wednesday, October 14, 2015 at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

Meeting adjourned 1:30pm.

RECORDED BY: Shay Grannan

