

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 19, 2009**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, August 19, 2009 at 12:00 noon at Lena Pope Home, Inc., 3131 Sanguinet St., Fort Worth, Texas.

MEMBERS PRESENT: Patty Potter, Pam Pigman, Susy Duggins, Erma Lee

MEMBERS ABSENT: Judy Needham

GUESTS/STAFF: Todd Landry, Shnease Webb, Alicia Duran, Vicky Sendejo

CALL TO ORDER: Meeting called to order by Patty Potter at 12:00pm

APPROVAL OF MINUTES: Approval of the minutes of the May 6, 2009 Board of Trustees meeting was moved by Susy Duggins and seconded by Pam Pigman. Approved as read and filed for audit.

- 1) **New Hires** – Todd Landry presented names and credentials of five prospective new hires for Chapel Hill Academy – Victoria Sendejo (Principal), Shania Hence, Holly Kleepbua, Kristen Knott, Elizabeth Oliver, and Brian Barnes.
APPROVAL – Susy Duggins moved to approve the six aforementioned new hires, seconded by Pam Pigman. Motion carried.
- 2) **Report from Principal and Superintendent** – Staff returned on August 3, 2009 for training and/or preparing the classrooms. There is still some make-ready and construction in progress – on schedule and going well. Meet the Teacher night is Friday, August 21st. Principal Victoria Sendejo discussed the current enrollment numbers and presented demographic charts on current numbers. JPS Clinic staff will be doing some staff training as well as presenting to the parents at the Meet the Teacher night. They are also willing to help out with medical needs. We have one student attending this year who is diabetic – JPS will do a small inservice on his particular needs. The Incredible Years evidence based training begins tomorrow.
- 3) **FY09 Amended Budget** – Alicia Duran presented amended FY09 budget with revenue and expenditures reports to date. Future budget documents will include federal monies for board member information.
APPROVAL – Pam Pigman moved to approve the FY09 amended budget, seconded by Susy Duggins. Motion carried.

- 4) **FY10 Amended Budget** – Alicia Duran presented the amended FY10 budget.
APPROVAL – Pam Pigman moved to approve the FY10 amended budget, seconded by Susy Duggins. Motion carried.
- 5) **ESC Region XI Contracts** – Todd Landry presented the Education Service Center contracts for the current year.
APPROVAL – Susy Duggins moved to approve the ESC contract and payment thereof, seconded by Pam Pigman. Motion carried.
- 6) **Code of Conduct** – Final revision of the Code of Conduct was presented.
APPROVAL – Pam Pigman moved to approve the Code of Conduct as presented, seconded by Susy Duggins. Motion carried.
- 7) **Board Training** – Todd Landry discussed the board training requirements and options for ESC to come out and present the training. Shay will provide several date options and contact ESC to finalize. Dates will be finalized at the next board meeting.
- 8) **Public Comment** - none

The next meeting of the Chapel Hill Academy Board of Trustees will be October 21, 2009, at 12:00 noon at Chapel Hill Academy. Will invite Jennifer Carpenter, (Counselor) and PTA president to attend.

ADJOURNMENT: There being no further business to come before the body, President Patty Potter adjourned the meeting at 1:15pm.

Recorded by: Shay Grannan