

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 8, 2010**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, June 8, 2010, at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas.

- MEMBERS PRESENT: Patty Potter, Susie Duggins, Pam Pigman, Erma Lee
- MEMBERS ABSENT: Judy Needham
- GUESTS / STAFF: Todd Landry, Superintendent; Shnease Webb, COO; Alicia Duran, CFO; Vicki Sendejo, Principal; Beth Rivers
- CALL TO ORDER: Meeting called to order by Patty Potter at 12:05pm
- APPROVAL OF MINUTES: Approval of the minutes of the April 21, 2010 Board of Trustees meeting was moved by Susy Duggins, seconded by Erma Lee. Approved and filed for audit.

Todd Landry introduced and welcomed Angelica Plasencia who is doing her internship from TCU with Lena Pope Home.

AGENDA:

- 1) Principal & Superintendent Report:
 - Vicki Sendejo reported on the TPRI results for this school year. The goal was that 100% of all students would reach a higher level / tier or maintain the highest level / tier. Result was 94% of all students achieved this goal. The remaining 6% were attributed to various factors such as behavior/development issues, attendance, etc. Individual areas for each grade level were reviewed and gains were reported in each area as well as practices put in place to increase improvement.
 - Vicki Sendejo reported on a possible partnership with Trinity Valley School eighth graders to assist with reading at CHA.
 - Summer School budget remains the same as previously reported at \$9,984.96. The enrollment goal for summer school was 30 students. There are 20 currently enrolled. Several factors contributing to low participation include lack of transportation, daycare issues, etc. Will consider other options next year to encourage attendance.
 - Vicki Sendejo discussed various activity worksheets and suggestions that were passed out to all students for enrichment activities that they can do over the summer. Some of the teachers will be attending staff development this summer on reading and instruction.

- Todd Landry announced Principal Vicki Sendejo's application and acceptance to the Harvard Principal Institute program which she will be attending this summer.
 - Todd Landry reported on the Roof Top Rock event. Approximately 350 attendees raised the goal amount to partially fund the music program.
- 2) Fiscal Report 2009-2010:
 - Alicia Duran reviewed the April Revenue and Expenditure statement and YTD report. To date, actual results indicate a \$4000 surplus versus budget.
 - 3) School Year 2010-2011:
 - Presented chart of current enrollments for the upcoming school year. All grades are full.
 - Bicycles were awarded for students with perfect attendance. Nine students had perfect attendance January – June.
 - Tardies & early dismissals have been a major issue this year. We will look at enhancing the language in the Code of Conduct to reflect consequences and discourage this activity.
 - Preliminary FY 11 budget was presented by Todd Landry and Alicia Duran. There is a drop in federal funds due to completed use of the start-up grant and less available stimulus funds. No salary increases have been budgeted at the point. Staff will increase by 4 teachers, 1 aide, 1 art teacher, part-time G/T teacher, and part-time kitchen assistant due to the expansion to third grade.
 - Todd Landry presented information on 3 prospective 3rd grade teachers – Ben Broadwater, Duy Nguyen, and Kimberly Mahlke.

APPROVAL – Erma Lee moved to approve the three new hires, seconded by Susy Duggins. Motion carried.
 - 4) Todd Landry welcomed Beth Rivers as a new school board member effective August, 2010, and announced that Patty Potter has agreed to serve another year as chair. Training records for all board members will be updated soon.
 - 5) The next meeting of CHA Board of Trustees will be in August, date to be determined.

Meeting adjourned 1:20pm.

RECORDED BY: Shay Grannan