

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 22, 2009**

A meeting of the Board of Trustees of Chapel Hill Academy was held Monday, June 22, 2009 at 12:00 noon at Lena Pope Home, Inc., 3131 Sanguinet St., Fort Worth, Texas.

MEMBERS PRESENT: Patty Potter, Pam Pigman, Judy Needham, Susy Duggins

MEMBERS ABSENT: Erma Lee

GUESTS/STAFF: Todd Landry, Shnease Webb, Alicia Duran, Lee LeGrice

CALL TO ORDER: Meeting called to order by President Patty Potter at 12:00pm

APPROVAL OF MINUTES: Approval of the minutes of the May 6, 2009 Board of Trustees meeting was moved by Susy Duggins and seconded by Pam Pigman. Approved as read and filed for audit.

- 1) **Update on Principal Search** was presented by Todd Landry. Currently have 8 candidates in the interview process. Will narrow this down to 2 or 3 for second interviews. Intend to have principal in place by mid or end July.
- 2) **New Hires** – Lee LeGrice reported that offers have been made to and accepted by five individuals for teacher and/or instructional aide positions – Susan Hickman, Jeni McNeeley, Carol Nickelson, Charity Simmons, Hailey Womack, and Gage Darden. There are still 2 teacher openings and 1 instructional aide.
APPROVAL – Susy Duggins moved to approve the 5 aforementioned new hires, seconded by Pam Pigman. Motion carried.
- 3) **FY09 Amended Budget** – Alicia Duran presented amended FY09 budget with revenue and expenditures reports to date. Final amendment will be presented at August meeting.
APPROVAL – Pam Pigman moved to approve the FY09 amended budget, seconded by Judy Needham. Motion carried.
- 4) **FY10 Amended Budget** – Alicia Duran presented amended FY10 budget.
APPROVAL – Judy Needham moved to approve the FY10 amended budget, seconded by Pam Pigman. Motion carried.
- 5) **Code of Conduct** – Lee LeGrice presented the revised Code of Conduct for upcoming school year. This will be a work in progress throughout the year.

APPROVAL – Pam Pigman moved to approve the Code of Conduct, seconded by Judy Needham. Motion carried.

6) **Public Comment** – no public comment

The next meeting of the Chapel Hill Academy Board of Trustees will be August 19, 2009, at 12:00 noon at Lena Pope Home. Subsequent meetings will be every other month, next scheduled for October 21, 2009 at 12:00 noon at Chapel Hill Academy.

ADJOURNMENT: There being no further business to come before the body, President Patty Potter adjourned the meeting at 1:15pm.

Recorded by: Shay Grannan