

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
June 15, 2011**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, June 15, 2011, at 12:00 noon at Lena Pope Home, 3131 Sanguinet St., Fort Worth, Texas.

MEMBERS PRESENT: Patty Potter, Susy Duggins, Erma Lee, Pam Pigman, Beth Rivers, Judy Needham, and Debra Million

MEMBERS ABSENT: Margaret Johnson

GUESTS / STAFF: Todd Landry, Superintendent; Shnease Webb, COO; Alicia Duran, CFO; Vicki Sendejo, Principal; Don Cosby, LPH Board President

CALL TO ORDER: Meeting called to order by Patty Potter at 12:05pm

APPROVAL OF MINUTES: Approval of the minutes of the April 13, 2011 regular meeting was moved by Susy Duggins and seconded by Erma Lee. Approved and filed for audit.

AGENDA:

1) Principal & Superintendent Report:

- *TAKS Report / Assessment Results & Preparations:* Mrs. Sendejo reported that 81% of the 3rd graders passed both sections of the TAKS tests, with 17% commended in both Reading and Math. CHA will receive a "Recognized" status and will hold this status next year due to transition to new system (STAAR).
- *Summer Program Update:* Mrs. Sendejo reported that summer camp is currently underway at Christ United Methodist Church. Hours are 9am – 12pm for three weeks, with four teachers and 2 LPH Behavior Interventionists. A total of 55 children are being served, with 10 being from the DAEP program.
- *End of School Year Report:* Mrs. Sendejo presented a list of highlights and activities at CHA during the 2010-2011 school year, including special events such as a presentation by the Fort Worth Opera, Dr. Seuss Parade, Literacy Day, Family Math & Science Night, TAKS Test Pep Rally and more.

2) Fiscal Report:

- *May Fiscal Report:* Alicia Duran presented a statement of revenue of expenditures for May, 2011 and year to date.
- *2011-2012 Draft Budget:* Alicia Duran presented the 2011-2012 draft budget with an estimated \$3,017,564 in revenue and \$3,186,541 in expenses for a deficit of \$168,978. Estimated average daily attendance was 357 with an estimated WADA of

518. Average per student is projected to be \$7,393 (a difference of -6.6%). All calculations are subject to pending state legislation. Beth Rivers suggested that all start up costs for new classrooms be identified as a separate line item for monitoring as well as identification of capital expenditures.

- *School FIRST Preliminary Scoring Results:* Alicia Duran presented the CHA Rating Worksheet responses. An 'above standard' rating is anticipated for next year with a 'standard' rating for this year.

3) 2011-2012 School Year:

- *Enrollment / Application Update:* Mrs. Sendejo presented numbers for the upcoming school year. Currently 423 students are enrolled for 2011-2012 and tentative plans are currently underway for a bridge class to accommodate 1st and 2nd grade due to the extended number of students enrolled for these grades.

4) Approval of New Hires – Mrs. Sendejo presented information on four prospective teachers for Chapel Hill Academy – Edith Olmos, 2nd grade; Kelly Hammons, 3rd grade; Macie Warden and Haley Duncan, 4th grade.

APPROVAL: Judy Needham moved approval of the four teachers as noted, seconded by Beth Rivers. Motion carried.

5) Facility Expansion – Mr. Landry highlighted the current facility expansion. The east interior completion date is August 17th. The new addition will not be completed by first day of school but should be ready sometime in October. Will have a more detailed timeline at the August meeting regarding the west / kitchen area.

6) Public Comment: None

7) Next meeting of the Board of Trustees will be August 17, 2011 at Lena Pope Home main administration building.

Meeting adjourned 1:20pm.

RECORDED BY: Shay Grannan