

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
SPECIAL MEETING
FEBRUARY 22, 2011**

A special meeting of the Board of Trustees of Chapel Hill Academy was held Tuesday, February 22, 2011, at 3:00pm via telephone conference at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas.

MEMBERS PRESENT: Patty Potter, Susy Duggins, Pam Pigman, Erma Lee, Beth Rivers, Margaret Johnson, Judy Needham

MEMBERS ABSENT: Debra Million

GUESTS / STAFF: Todd Landry, Superintendent; Shnease Webb, COO

CALL TO ORDER: Meeting called to order by Patty Potter at 3:00pm

- Todd Landry announced that the meeting will be recorded in accordance with TEA rules.
- Patty Potter read the proposed Waiver for Missed Instructional Days to be submitted to TEA for days missed due to inclement weather (February 1, 2, 3, 4, & 9). Utilizing two make-up days currently in the school calendar for February 1st and 2nd, CHA will request a waiver for the three additional days missed. Motion by Margaret Johnson to approve filing for a waiver for the three additional days as noted, seconded by Judy Needham. Motion carried.
- Motion by Margaret Johnson to authorize Todd Landry to approve submission of future waivers for school closures in lieu of requesting board approval, seconded by Judy Needham. Motion carried.
- Discussion regarding consideration of payment to non-exempt employees for days not worked when school is out due to inclement weather. If TEA approves the waivers, this issue will be discussed at the next board meeting in April. Per TEA, a response to the waiver will be received within 30 days of submission. Staff are currently being paid and adjustments will be made if necessary after board resolution / approval in April.
- Next meeting will be April 13, 2011 at Chapel Hill Academy.
- No public comments.

There being no further business to come before the body, President Patty Potter adjourned the meeting at 3:15pm.

RECORDED BY: Shay Grannan