

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 13, 2010**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, October 13, 2010, at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas.

MEMBERS PRESENT: Patty Potter, Susy Duggins, Pam Pigman, Erma Lee, Beth Rivers, Debra Million, Margaret Johnson

MEMBERS ABSENT: Judy Needham

GUESTS / STAFF: Todd Landry, Superintendent; Shnease Webb, COO; Alicia Duran, CFO; Vicki Sendejo, Principal; Don Cosby, LPH Board President

CALL TO ORDER: Meeting called to order by Patty Potter at 12:00pm

APPROVAL OF MINUTES: Approval of the minutes of the August 11, 2010 Board of Trustees meeting was moved by Pam Pigman, seconded by Erma Lee. Approved and filed for audit.

INTRODUCTION OF NEW MEMBERS: Mr. Landry introduced new CHA board members Beth Rivers, Debra Million, and Margaret Johnson

AGENDA:

- 1) Public Hearing: Charter Schools First rating notice was provided in the Fort Worth Star Telegram. Mr. Landry presented information on requirements that we hold a public hearing on this issue. Alicia Duran presented the Charter Schools First 2008-2009 report. CHA met 2 of 3 indicators with an overall rating of substandard achievement. Per TEA regulations we reported zero disbursements to Superintendent or board members. There was no public comment; public hearing concluded at 12:40pm.
- 2) Principal & Superintendent Report:
 - 2010-2011 Student Demographics: Mrs. Sendejo presented enrollment and demographic statistics from the first six weeks. With a current enrollment of 345 students and a capacity of 352, CHA is at full capacity for all grade levels with the exception of kindergarten.
 - Beginning of Year TPRI Reading Assessment Results: Mrs. Sendejo presented TPRI screening results for BOY (Beginning of Year) "Developed" versus "Still Developing".

Kindergarten results are 50/50, 1st grade are 27/63, and 2nd grade are 57/43. Third grade results in math and reading of TAKS objectives were presented also.

- Literacy Day / Family Literacy Night: Literacy Day is October 29th. Each classroom will represent a specific story book of their choosing. Family Literacy Night is October 25th at the PTA meeting and will include a “Trunk or Treat” event.
- After School Enrichment clubs at CHA include Mad Science, TaeKwonDo, Choir, Golf, Art, Music, Chess, Etiquette & Character, and 2nd grade tutorials with Trinity Valley School students. Third grade has collaborated with the Fort Worth Zoo for Texas Turtle Watch and enjoyed a field trip to French Lake to study turtles in the lake.
- Gifted / Talented Program Implementation: LEAP is the CHA G/T program led by Kathleen Robinson. Currently have 21 children identified who participate in pull-out sessions once a week.
- Physical Facility Expansion Plans Update: Mr. Landry reported that Huckabee is providing an analysis of the upcoming expansion for 4th & 5th grades to be presented later.

2) Fiscal Report:

- Alicia Duran presented a draft year-end fiscal report for 2009-2010 revenue and expenses. Year ending is \$30,000 positive to date versus budget of -\$70,000.
- 2010-2011 budget amendment #1 was presented for approval.
APPROVAL: Beth Rivers moved for approval of the amendment to 2010-2011 budget, seconded by Susy Duggins. Motion carried.

3) Approval of New Hires:

- Mrs. Sendejo presented information on two new hires - Sandra Dotson, part-time Food Service Worker; and Rachel Olivarez, administrative assistant.
APPROVAL: Susy Duggins moved to approve the two new hires, seconded by Beth Rivers. Motion carried.

4) Board Training:

- Mr. Landry announced that the new board members will be attending a Charter School Board Training session at the Education Service Center on November 16th. Two sessions will be available in the spring for all board members training requirements. Those dates will be announced at a later date.

5) Public Comment: None

The next meeting of the CHA Board of Trustees will be January 19, 2011 at Chapel Hill Academy, 12:00 noon.

Meeting adjourned 1:25pm.

RECORDED BY: Shay Grannan