

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 21, 2015**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, January 21, 2015, at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

MEMBERS PRESENT: Erma Lee, Patty Potter, Pam Pigman, Debra Million, Beth Rivers, Susy Weaver, Alexander Armstrong, Joni Horton, Joseph Breedlove

MEMBERS ABSENT: none

GUESTS / STAFF: Todd Landry, Lena Pope Executive Director; Shnease Webb, COO; Alicia Duran, CFO; Vicki Sendejo, Principal; Jeni McNeeley, Academic Coordinator; Crystal Garrison, Program Evaluator; Guests - Teachers: Sharla Williams, Julie Lemon, Wendy Jones, and Aly Grober.

CALL TO ORDER: The meeting was called to order by President Erma Lee at 12:13pm.

APPROVAL OF MINUTES:

Approval of the minutes of the October 15, 2014 regular meeting was moved by Patty Potter, seconded by Susy Weaver. Approved unanimously and filed for audit.

PUBLIC COMMENT:

None

EXECUTIVE SESSION:

None

REPORT FROM PRINCIPAL AND SUPERINTENDENT:

- Mrs. Sendejo introduced four Chapel Hill Academy teachers for a discussion on "Transitioning to a One School Charter District. Sharla Williams (PK), Wendy Jones (1st grade), Julie Lemon (2nd grade), and Aly Grober (Art) discussed the opportunities and challenges in transitioning to a charter school from a traditional ISD. The positive notes included more cohesiveness and dependability among the staff, good balance of fun and learning, autonomy to teach, a family environment, and support from administration in meeting the needs of teachers at CHA. They also reported that the larger ISD's had more resources available in literacy, phonics, etc., and they would like to see CHA have access to systems such as Brain Pop, etc.
- Mr. Landry presented the 1st semester enrollment and attendance report representing a 98% attendance factor and 100% enrollment factor.
- Mrs. Sendejo presented the Enrollment Timeline for the 2015-2016 school year. Open enrollment will begin on January 21st for online applications, with the lottery drawn on February 27, 2015.
- Mrs. Sendejo detailed upcoming events at CHA including Tours and Open House, Math & Science Night, 4th Grade Writing Camp and Literacy Day. Spring break will be the week of

March 9th.

CHA 2013-2014 TEXAS ACADEMIC PERFORMANCE REPORT:

Mr. Landry presented the 2013-2014 Texas Academic Performance Report.

FISCAL REPORT:

- Alicia Duran presented the December, 2014 fiscal report, reflecting a surplus of \$35,000. The four months ending December 31, 2014 represent a surplus of \$91,000.
- Alicia Duran presented the FY14 Financial Statement and Audit Report for year ending August 31, 2014. Total assets were \$861,651, of which \$390,216 were net assets.
- The FY14 Single Audit reviewed the Child Nutrition program again this year. This program represents 28% of all federal funding to Lena Pope. There were no areas of non-compliance found.

APPROVAL OF TEA WAIVERS:

Chapel Hill Academy requests approval to renew waivers to the Texas Education Agency for three staff development days and two early release days. Approval to submit waivers was moved by Pam Pigman, seconded by Alex Armstrong. Motion carried by unanimous approval.

BOARD TRAINING:

Mr. Landry presented the upcoming opportunities from Region 11 Education Service Center for board members to receive their required training hours via webinars and in-person sessions.

NEXT MEETING:

Chapel Hill Academy Board of Trustees will meet again on Wednesday, April 15, 2015 at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

Meeting adjourned 1:30pm.

RECORDED BY: Shay Grannan