

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 4, 2012**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, April 4, 2012, at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas.

MEMBERS PRESENT: Patty Potter, Erma Lee, Pam Pigman, Beth Rivers, Debra Million

MEMBERS ABSENT: Susy Duggins, Judy Needham

GUESTS / STAFF: Todd Landry, Superintendent; Alicia Duran, Lena Pope Home CFO; Vicki Sendejo, Principal; Don Cosby, LPH Board President; Jeni McNeeley & Jennifer Carpenter, CHA Staff; Mrs. Ogeda, Parent.

CALL TO ORDER: Meeting called to order by Patty Potter at 12:00pm

APPROVAL OF MINUTES: Approval of the minutes of the January 11, 2012 regular meeting was moved by Pam Pigman, seconded by Erma Lee. Approved and filed for audit.

INTRODUCTION OF GUESTS: Linda Rowland, Educational Consultant at Region XI Education Service Center presented a slide show and information on the services offered by the Service Center. Contracts are available with districts and charter schools for a variety of services including business and student support, board training, and technology services.

AGENDA:

1) Report from the Principal and Superintendent

- STAAR Benchmark Results were presented by Mrs. McNeeley. STAAR baselines have not been set by the State of Texas yet, and it is anticipated that these will not be available until later this year or early 2013. There was a lack of increase in the scores for 3rd and 4th grade Math and Reading. The Writing benchmark resulted in a "Writing Camp" at CHA where students worked through six stations of writing skills and activities. STAAR tests were administered on March 27th and 28th, with attendance at 100%. Raw data results should be available by the end of May.
- Chapel Hill Academy's Social Worker, Jennifer Carpenter, presented information on the "Lunch Bunch", a lunchtime group with 3rd grade girls in which they work on relationship development with fellow students and adults. The only rule is that they must be kind to each other. Plans are in the works for a similar activity with boys in the fall.
- Kathleen Robinson, Gifted and Talented Teacher, presented information on the GT / LEAP program at CHA. Several 4th grade students told how the LEAP program is important to them. Mrs. Robinson discussed the guidelines for participation in the program, as well as the activities they have participated in this year. The 36 GT students will be going on a field trip to see "Grossology" this month and are currently learning the importance of healthy bodies.

- Mr. Landry reported that the current CHA Charter will end in 2013 and preparations are underway for renewal, awaiting further guidelines from TEA. CHA may consider working with TCSA or other organization to properly prepare the renewal documents.
- 2) Fiscal Report: Alicia Duran presented the February, 2012 Revenue and Expense report. Current budget was presented for discussion only. Discussed TEA's 2 year funding reduction plan and possible impact on CHA budget.
 - 3) 2012-2013 School Year:
 - Mr. Landry presented current enrollment and attendance statistics for 8/23/11 – 3/30/12. CHA has maintained at 98% enrollment and attendance rate. Enrollment for the 2012-2013 school year currently indicates all grade levels at or near capacity with 241 applicants on the waiting list.
 - The 2012-2013 school calendar was presented for board approval. Erma Lee moved to approve the calendar, seconded by Pam Pigman. Motion carried.
 - Textbook order for the 2012-2013 school year was presented for board approval, with a total cost of \$20,180.94. Beth Rivers moved to approve the expense, seconded by Erma Lee. Motion carried.
 - 4) Approval of New Hires: Mrs. Sendejo presented a biography of Mrs. Jude Slotter, 4th grade teacher, for board approval. Pam Pigman moved to approve the hire of Mrs. Slotter, seconded by Beth Rivers. Motion carried.
 - 5) Medical Plan Review: Mr. Landry presented a letter from TRS (Teacher Retirement System) regarding two required reports for district/charter compliance with TRS guidelines. These reports are currently in process.
 - 6) Board Training: Mr. Landry made available a 2 hour DVD for board members to view which will satisfy 2 of the 6 needed hours. Remaining 4 hours will be completed at Lena Pope Home main administration building on May 2, 2012 from 3-7pm.
 - 7) Public Comment: None
 - 8) Next meeting of the Chapel Hill Academy Board of Trustees will be Wednesday, June 6, 2012 at 12:00 noon at CHA.

Meeting adjourned 1:20pm.

RECORDED BY: Shay Grannan