

**CHAPEL HILL ACADEMY
BOARD OF TRUSTEES
REGULAR MEETING
MAY 6, 2015**

A meeting of the Board of Trustees of Chapel Hill Academy was held Wednesday, May 6, 2015, at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

MEMBERS PRESENT: Erma Lee, Patty Potter, Beth Rivers, Alexander Armstrong, Joni Horton, Joseph Breedlove

MEMBERS ABSENT: Pam Pigman, Debra Million, Susy Weaver

GUESTS / STAFF: Todd Landry, Lena Pope Executive Director; Shnease Webb, COO; Alicia Duran, CFO; Vicki Sendejo, Principal; Jeni McNeeley, Academic Coordinator; Lauren Doane, Program Evaluator; Jennifer Carpenter – Student & Family Services Coordinator.

Prior to the Call to Order, Mr. Sifuentes, 5th grade Math and Science teacher, and four students who attended the Pine Cove 5th grade field trip, presented highlights of the three day adventure filled with activities such as zip-lines, team-building, and other educational learning opportunities. Students shared their favorite memories, which included learning to go outside their comfort zone, trusting each other, and building relationships.

CALL TO ORDER:

The meeting was called to order by President Erma Lee at 12:20pm.

APPROVAL OF MINUTES:

Approval of the minutes of the January 21, 2015 regular meeting was moved by Beth Rivers, seconded by Joni Horton. Approved unanimously and filed for audit.

PUBLIC COMMENT:

None

EXECUTIVE SESSION:

None

REPORT FROM PRINCIPAL AND SUPERINTENDENT:

- Mrs. Sendejo presented information on a new teacher evaluation system that will be implemented for the 2015-2016 school year – T-TESS (Texas Teacher Evaluation and Support System). T-TESS will replace the PDAS system, currently in use by many schools statewide. CHA does not currently utilize PDAS, however T-TESS will include much of the current system with a focus on four domains – Planning, Instruction, Learning Environment, and Professional Practices & Responsibilities. The focus will be on growth, performance, and improvement.
- Jeni McNeeley presented the 5th grade STAAR Reading results in which 84% of CHA students achieved a passing score. By comparison, 78% of students statewide passed. Meeting the

- passing criteria for this STAAR Reading test is a requirement for promotion to the 6th grade. Those students that did not pass can have two additional opportunities to take the test.
- Jennifer Carpenter introduced a new Social and Emotional Learning (SEL) curriculum that CHA will implement in the 2015-2016 school year. CHA teachers and administration formed a workgroup to research this curriculum, visiting other schools who utilize this SEL program with impressive results. This curriculum consists of five core components, is very user friendly, evidence based, and will begin use in PreK and follow through to the 5th grade. New activities and lessons are introduced each week with teacher flexibility to re-visit or re-teach a lesson.
- Rangers Summer Academy plans include a two-day Ranger Reading program on June 8 & 9; and a two-week "SMaRT" camp that will focus on academic skills in Science, Math, Robotics, and Technology.
- Lauren Doane gave an update on the "Staying Connected" program which studies the impact CHA has made on students and families who have graduated from 5th grade at CHA. Results include positive feedback from parents regarding their child's experience at CHA. Academic results from 6th grade in comparison to 5th grade at CHA indicate a slight increase in cumulative averages for Math and Science, a slight decrease for ELA and Social Studies/History, and an overall slight decrease in both Math and Reading STAAR results. The plan is to continue to track the students through their high school years.

APPROVAL OF TEA WAIVER REQUESTS AND RESULTING AUTHORITY REGARDING PAY OF SCHOOL STAFF:

- Todd Landry presented for board approval a request to file two waivers with the Texas Education Agency for one low attendance day on February 25, 2015 and one missed instructional day on March 5, 2015; and approval to pay non-instructional staff for missed workdays due to inclement weather. Patty Potter moved to approve the waivers, seconded by Joseph Breedlove. Motion carried by unanimous approval.

FISCAL REPORT:

- Alicia Duran presented the March fiscal report, reflecting a surplus of \$14,689. The 7 months ending March 31, 2015 represent a surplus of \$138,899.
- Todd Landry presented a recently published report from the Texas Education Agency indicating that Chapel Hill Academy is in compliance with the Maintenance of Effort requirement of the No Child Left Behind Act for the year 2013-2014.

2015-2016 SCHOOL YEAR:

- The lottery for the 2015-2016 school year was completed on February 27, 2015. Currently there are 506 enrollees with 413 returning students, 39 siblings of returning students, and 108 drawn from the lottery. The waiting list contains 359 names to date.
- The 2015-2016 school calendar was presented for board approval, consisting of 177 instructional days, 192 teacher work days, 24 student/teacher holidays, 4 student holidays, and 2 make up days. Beth Rivers moved to approve the 2015-2016 school calendar, seconded by Alex Armstrong. Motion carried by unanimous approval.
- Todd Landry presented for board approval the annual Instructional Materials Allotment and TEKS Certification, indicating the school's agreement that the allotment will be utilized only for expenses as allowed by TEC 31.0211 and that materials will cover all elements of the TEKS (Texas Essential Knowledge and Skills) for each subject and grade level. Patty Potter moved to approve the Instructional Materials Allotment and TEKS Certification, seconded by Joni Horton. Motion carried by unanimous approval.

NEXT MEETING:

Chapel Hill Academy Board of Trustees will meet again on Wednesday, June 3, 2015 at 12:00 noon at Chapel Hill Academy, 4640 Sycamore School Road, Fort Worth, Texas 76133.

Meeting adjourned 1:15pm.

RECORDED BY: Shay Grannan